

Date: 08.09.2023

**Mentor-Mentee Meeting Report**  
**Department of Electronics and Communication Engineering**

**Name and Designation of Mentor: Mr. Satyendra Kumar Srivastav, Assistant Professor**

**Discussion Points:**

- 1. Academic Progress and monitoring**
- 2. Examination**
- 3. Any other issues of the students**
- 4. Suggestions and Feedback**

**1. Academic Progress and monitoring**

- (g) Attendance status of students were collected and suggested students not to miss the classes, because 75% attendance is mandatory to appear in the examination
- (h) Received the information on timely conduct of theory and Lab Classes, students are satisfy with the class conduction.

**Remedial Measure: Report has been submitted to HoD office for information.**

**2. Examination**

- (g) Given awareness about the various examination rules and regulation
- (h) Probable dates of Mid Term and final examination were communicated to the students and asked for the issues if they have any.

**Remedial Measure: Information has been submitted to the HoD Office.**


**3. Any other issues of the students**

- (g) Awareness given about Ragging activities and its consequences
- (h) Collected the inputs of the students on all others facilities such as Hostel, Transport, Campus life, water, cleaning, sports etc

**Remedial Measure** Hostel, Transport, Campus life, water, cleaning, sports related issues have been communicated to the Associate Dean (Students Welfare)

**4. Suggestions and Feedback**

No Suggestion were given by the students.

  
**Signature of Mentor**



**Attendance Sheet**

S. No	Name of the students	Signature
1	Ritika Sharma	<i>Ritika</i>
2	YASH	<i>Yash</i>
3	SHARON PRUTHI	<i>[Signature]</i>
4	Prateek	<i>[Signature]</i>
5	Arpit Gupta	<i>Arpit...</i>
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Signature of Mentor

Date: 09.12.2023

## Mentor-Mentee Meeting Report

Department of ECE

Name and Designation of Mentor: Mr. Satyendra Kumar Srivastav, Assistant Professor

### Discussion Points:

1. Academic Progress and monitoring
2. Examination
3. Any other issues of the students
4. Suggestions and Feedback

#### 1. Academic Progress and monitoring

- (e) Evaluation has been discussed with students and informed them about the consolidated MST marks.
- (f) The students are also informed that, if they will score less than 50% in internals, they shall not be allowed to appear in the examination.

**Remedial Measure** Information has been submitted to HoD office.

#### 2. Examination

- (e) Consolidated attendance after the MST has been informed to the students, also information given to their parents.
- (f) Consolidate the points raised by the students regarding Mid Term examination

**Remedial Measure** Point given by the students has been submitted to HoD office for perusal.

#### 3. Any other issues of the students

- (e) Collected the issues of those who are either residing in the Hostel or using University transport.
- (f) Other issue related to the facilities in the University have also collected

**Remedial Measure** All these issues have submitted to Associate Dean (Students Welfare).



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DELHI-NCR, SONEPAT

### Attendance Sheet

S. No	Name of the students	Signature
1	Ritika Sharma	<i>Ritika</i>
2	YASH	<i>Yash</i>
3	SHARAN PRUTHI	<i>S</i>
4	Prateek	<i>Prateek</i>
5	Aarjit Gupta	<i>Aarjit...</i>
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02-02-  
Date: 12.02.2024

**Mentor-Mentee Meeting Report**  
**Department of Electronics and Communication Engineering**

**Name and Designation of Mentor: Mr. Satyendra Kumar Srivastav, Assistant Professor**

**Discussion Points:**

1. Academic Progress and monitoring
2. Examination
3. Any other issues of the students
4. Suggestions and Feedback

**1. Academic Progress and monitoring**

- (o) Attendance status of students were collected and suggested students not to miss the classes, because 75% attendance is mandatory to appear in the examination
- (p) Received the information on timely conduct of theory and Lab Classes, students are satisfy with the class conduction.

**Remedial Measure: Report has been submitted to HoD office for information.**

**2. Examination**

- (o) Given awareness about the various examination rules and regulation
- (p) Probable dates of Mid Term and final examination were communicated to the students and asked for the issues if they have any.

**Remedial Measure: Information has been submitted to the HoD Office.**

**3. Any other issues of the students**

- (o) Awareness given about Ragging activities and its consequences
- (p) Collected the inputs of the students on all others facilities such as Hostel, Transport, Campus life, water, cleaning, sports etc

**Remedial Measure** Hostel, Transport, Campus life, water, cleaning, sports related issues have been communicated to the Associate Dean (Students Welfare)


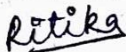

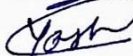

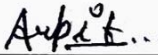
**4. Suggestions and Feedback**

No Suggestion were given by the students.

**Signature of Mentor**



**Attendance Sheet**

S. No	Name of the students	Signature
1	Ishat Mohamed	
2	Ritika Sharma	
3	SHARAN PRUTHI	
4	YASH	
5	Prateek	
6	Auspit Gupta	
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Date: 12.04.2024

**Mentor-Mentee Meeting Report**  
**Department of Electronics and Communication Engineering**

**Name and Designation of Mentor: Mr. Satyendra Kumar Srivastav, Assistant Professor**

**Discussion Points:**

1. Academic Progress and monitoring
2. Examination
3. Any other issues of the students
4. Suggestions and Feedback

**1. Academic Progress and monitoring**

- (m) Attendance status of students were collected and suggested students not to miss the classes, because 75% attendance is mandatory to appear in the examination
- (n) Received the information on timely conduct of theory and Lab Classes, students are satisfy with the class conduction.

**Remedial Measure:** Report has been submitted to HoD office for information.

**2. Examination**

- (m) Given awareness about the various examination rules and regulation
- (n) Probable dates of Mid Term and final examination were communicated to the students and asked for the issues if they have any.

**Remedial Measure:** Information has been submitted to the HoD Office.

**3. Any other issues of the students**

- (m) Awareness given about Ragging activities and its consequences
- (n) Collected the inputs of the students on all others facilities such as Hostel, Transport, Campus life, water, cleaning, sports etc

**Remedial Measure** Hostel, Transport, Campus life, water, cleaning, sports related issues have been communicated to the Associate Dean (Students Welfare)

**4. Suggestions and Feedback**

No Suggestion were given by the students.

**Signature of Mentor**



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DELHI-NCR, SONEPAT

**Attendance Sheet**

S. No	Name of the students	Signature
1	Ritika Sharma	<u>Ritika</u>
2	<del>Khatir</del> Mohamed	<del>Signature</del> h
3	SHARAN PRUTHI	<u>Signature</u>
4	YASH	<u>Yash</u>
5	Prateek	<u>Signature</u>
6	Arpit Gupta	<u>Arpit</u> ...
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Date: 09.12.2023

## **Mentor-Mentee Meeting Report**

Department of ECE

**Name and Designation of Mentor: Dr. Tejbir Singh, Assistant Professor**

### **Discussion Points:**

1. Academic Progress and monitoring
2. Examination
3. Any other issues of the students
4. Suggestions and Feedback

#### **1. Academic Progress and monitoring**

- (g) Evaluation has been discussed with students and informed them about the consolidated MST marks.
- (h) The students are also informed that, if they will score less than 50% in internals, they shall not be allowed to appear in the examination.

**Remedial Measure** Information has been submitted to HoD office.

#### **2. Examination**

- (g) Consolidated attendance after the MST has been informed to the students, also information given to their parents.
- (h) Consolidate the points raised by the students regarding Mid Term examination

**Remedial Measure** Point given by the students has been submitted to HoD office for perusal.

#### **3. Any other issues of the students**

- (g) Collected the issues of those who are either residing in the Hostel or using University transport.
- (h) Other issue related to the facilities in the University have also collected

**Remedial Measure** All these issues have submitted to Associate Dean (Students Welfare).



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**Remedial Measure** Hostel, Transport, Campus life, water, cleaning, sports related issues have been communicated to the Associate Dean (Students Welfare)

**4. Suggestions and Feedback**

No Suggestion were given by the students.



**Signature of Mentor**





Date: 12.04.2024

**Mentor-Mentee Meeting Report**  
**Department of Electronics and Communication Engineering**

**Name and Designation of Mentor: Dr. Tejbir Singh, Assistant Professor**

**Discussion Points:**

1. Academic Progress and monitoring
2. Examination
3. Any other issues of the students
4. Suggestions and Feedback

**1. Academic Progress and monitoring**

- (k) Attendance status of students were collected and suggested students not to miss the classes, because 75% attendance is mandatory to appear in the examination
- (l) Received the information on timely conduct of theory and Lab Classes, students are satisfy with the class conduction.

**Remedial Measure: Report has been submitted to HoD office for information.**

**2. Examination**

- (k) Given awareness about the various examination rules and regulation
- (l) Probable dates of Mid Term and final examination were communicated to the students and asked for the issues if they have any.

**Remedial Measure: Information has been submitted to the HoD Office.**

**3. Any other issues of the students**

- (k) Awareness given about Ragging activities and its consequences
- (l) Collected the inputs of the students on all others facilities such as Hostel, Transport, Campus life, water, cleaning, sports etc

**Remedial Measure** Hostel, Transport, Campus life, water, cleaning, sports related issues have been communicated to the Associate Dean (Students Welfare)

**4. Suggestions and Feedback**

No Suggestion were given by the students.

  
**Signature of Mentor**



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Attendance Sheet

S. No	Name of the students	Signature
1	Sohana	<i>[Signature]</i>
2	Soumendra Narayan Roy	S. N. Roy
3	K. Sabari Kumar	K. Sabari Kumar
4	Saukalp Pincari	<i>[Signature]</i>
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Date: 08.09.2023

**Mentor-Mentee Meeting Report**  
**Department of Electronics and Communication Engineering**

**Name and Designation of Mentor: Dr. Tejbir Singh, Assistant Professor**

**Discussion Points:**

1. Academic Progress and monitoring
2. Examination
3. Any other issues of the students
4. Suggestions and Feedback

**1. Academic Progress and monitoring**

- (a) Attendance status of students were collected and suggested students not to miss the classes, because 75% attendance is mandatory to appear in the examination
- (b) Received the information on timely conduct of theory and Lab Classes, students are satisfy with the class conduction.

**Remedial Measure: Report has been submitted to HoD office for information.**

**2. Examination**

- (a) Given awareness about the various examination rules and regulation
- (b) Probable dates of Mid Term and final examination were communicated to the students and asked for the issues if they have any.

**Remedial Measure: Information has been submitted to the HoD Office.**


**3. Any other issues of the students**

- (a) Awareness given about Ragging activities and its consequences
- (b) Collected the inputs of the students on all others facilities such as Hostel, Transport, Campus life, water, cleaning, sports etc

**Remedial Measure** Hostel, Transport, Campus life, water, cleaning, sports related issues have been communicated to the Associate Dean (Students Welfare)

**4. Suggestions and Feedback**

No Suggestion were given by the students.

  
**Signature of Mentor**



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### Attendance Sheet

S. No	Name of the students	Signature
1	Saukalya P. S. S. S.	Saukalya P. S. S. S.
2	Sohana	Sohana
3	Soumendra Narayan Roy	S. N. Roy
4	K. Sabari Kumar	K. Sabari Kumar
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Date: 08.09.2023

**Mentor-Mentee Meeting Report**  
**Department of Electronics and Communication Engineering**

**Name and Designation of Mentor: Dr. Tejbir Singh, Assistant Professor**

**Discussion Points:**

- 1. Academic Progress and monitoring**
- 2. Examination**
- 3. Any other issues of the students**
- 4. Suggestions and Feedback**

**1. Academic Progress and monitoring**

- (c) Attendance status of students were collected and suggested students not to miss the classes, because 75% attendance is mandatory to appear in the examination
- (d) Received the information on timely conduct of theory and Lab Classes, students are satisfy with the class conduction.

**Remedial Measure: Report has been submitted to HoD office for information.**

**2. Examination**

- (c) Given awareness about the various examination rules and regulation
- (d) Probable dates of Mid Term and final examination were communicated to the students and asked for the issues if they have any.

**Remedial Measure:** Information has been submitted to the HoD Office.

**3. Any other issues of the students**

- (c) Awareness given about Ragging activities and its consequences
- (d) Collected the inputs of the students on all others facilities such as Hostel, Transport, Campus life, water, cleaning, sports etc

**Remedial Measure** Hostel, Transport, Campus life, water, cleaning, sports related issues have been communicated to the Associate Dean (Students Welfare)

**4. Suggestions and Feedback**

No Suggestion were given by the students.

  
**Signature of Mentor**





**Attendance Sheet**

S. No	Name of the students	Signature
1	K. Sabari Kumar	K. Sabari Kumar
2	Sankalp Miveeri	Sankalp Miveeri
3	Sohana	Sohana
4	Shubhankar Shukla	Shubhankar
5	Soumendra Narayan Roy	S. N. Roy
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Date: 08.09.2023

**Mentor-Mentee Meeting Report**  
**Department of Electronics and Communication Engineering**

**Name and Designation of Mentor: Mr. S. Sivashankar, Assistant Professor**

**Discussion Points:**

1. Academic Progress and monitoring
2. Examination
3. Any other issues of the students
4. Suggestions and Feedback

**1. Academic Progress and monitoring**

- (i) Attendance status of students were collected and suggested students not to miss the classes, because 75% attendance is mandatory to appear in the examination
- (j) Received the information on timely conduct of theory and Lab Classes, students are satisfy with the class conduction.

**Remedial Measure: Report has been submitted to HoD office for information.**

**2. Examination**

- (i) Given awareness about the various examination rules and regulation
- (j) Probable dates of Mid Term and final examination were communicated to the students and asked for the issues if they have any.

**Remedial Measure: Information has been submitted to the HoD Office.**

**3. Any other issues of the students**

- (i) Awareness given about Ragging activities and its consequences
- (j) Collected the inputs of the students on all others facilities such as Hostel, Transport, Campus life, water, cleaning, sports etc

**Remedial Measure** Hostel, Transport, Campus life, water, cleaning, sports related issues have been communicated to the Associate Dean (Students Welfare)

**4. Suggestions and Feedback**

No Suggestion were given by the students.

**Signature of Mentor**



**Attendance Sheet**

S. No	Name of the students	Signature
1	Abhineet Mishra	<u>Abhineet</u>
2	Raghu Gantam	<u>Raghu</u>
3	Kushagra	<u>Kush</u>
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Date: 09.12.2023

**Mentor-Mentee Meeting Report**  
**Department of Electronics and Communication Engineering**

**Name and Designation of Mentor: Mr. S. Sivashankar, Assistant Professor**

**Discussion Points:**

- 1. Academic Progress and monitoring**
- 2. Examination**
- 3. Any other issues of the students**
- 4. Suggestions and Feedback**

**1. Academic Progress and monitoring**

- (a) Evaluation has been discussed with students and informed them about the consolidated MST marks.
- (b) The students are also informed that, if they will score less the 50% in internals, they shall not be allowed to appear in the examination.

**Remedial Measure** Information has been submitted to HoD office.

**2. Examination**


- (a) Consolidated attendance after the MST has been informed to the students, also information given to their parents.
- (b) Consolidate the points raised by the students regarding Mid Term examination

**Remedial Measure** Point given by the students has been submitted to HoD office for perusal.

**3. Any other issues of the students**

- (a) Collected the issues of those who are either residing in the Hostel or using University transport.
- (b) Other issue related to the facilities in the University have also collected

**Remedial Measure** All these issues have submitted to Associate Dean (Students Welfare).

  
**Signature of Mentor**



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UNIVERSITY  
DELHI-NCR, SONEPAT

### Attendance Sheet

S. No	Name of the students	Signature
1	Abhineet Mishra	Abhineet
2	Raghav Chantam	Ragh
3	Kushagra	Kum
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Date: 12.04.2024

**Mentor-Mentee Meeting Report**  
**Department of Electronics and Communication Engineering**

**Name and Designation of Mentor: Mr. S. Sivashankar, Assistant Professor**

**Discussion Points:**

1. Academic Progress and monitoring
2. Examination
3. Any other issues of the students
4. Suggestions and Feedback

**1. Academic Progress and monitoring**

- (q) Attendance status of students were collected and suggested students not to miss the classes, because 75% attendance is mandatory to appear in the examination
- (r) Received the information on timely conduct of theory and Lab Classes, students are satisfy with the class conduction.

**Remedial Measure: Report has been submitted to HoD office for information.**

**2. Examination**

- (q) Given awareness about the various examination rules and regulation
- (r) Probable dates of Mid Term and final examination were communicated to the students and asked for the issues if they have any.

**Remedial Measure: Information has been submitted to the HoD Office.**

**3. Any other issues of the students**

- (q) Awareness given about Ragging activities and its consequences
- (r) Collected the inputs of the students on all others facilities such as Hostel, Transport, Campus life, water, cleaning, sports etc

**Remedial Measure** Hostel, Transport, Campus life, water, cleaning, sports related issues have been communicated to the Associate Dean (Students Welfare)

**4. Suggestions and Feedback**

No Suggestion were given by the students.

**Signature of Mentor**





**SRM**  
UNIVERSITY  
DELHI-NCR, SONEPAT

**Attendance Sheet**

S. No	Name of the students	Signature
1	Abhineet Mishra	Abhineet
2	Raghav Chantam	Rags
3	Kushagra	Kush
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Date: 09-09-2023

## **Mentor-Mentee Meeting Report**

### **Department of Biomedical Engineering**

**Name and Designation of Mentor: Dr. Manoj Kumar Yadav, Assistant Professor**

#### **Discussion Points:**

- 1. Academic Progress and monitoring**
- 2. Examination**
- 3. Any other issues of the students**
- 4. Suggestions and Feedback**

#### **1. Academic Progress and monitoring**

Academic progress was closely monitored and discussed with mentees. Weak performers were chalked out for strategizing further.

**Remedial Measure:** Motivation is provided and reasons were evaluated for the aforesaid.

#### **2. Examination**

Awareness of examination system was provided to students and new pattern of internal exams discussed

**Remedial Measure** Pilot testing done with mentees to ensure their proper understanding of elements of new exam pattern.

#### **3. Any other issues of the students**

Inputs of the students were taken related to all others facilities such as Hostel, Transport, Campus life, water, cleaning, sports etc.

**Remedial Measure** Remedial measures taken on aforesaid.

#### **4. Suggestions and Feedback**

Suggestions and feedback were taken regarding normal course of events happening in BME department.

**Remedial Measure** A brief counseling session was provided to mentees to address personal challenges, and for better time management and stress reduction.

  
**Signature of Mentor**



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UNIVERSITY  
DELHI-NCR, SONEPAT

**Department of Biomedical Engineering**  
**Mentor-Mentee Meeting**  
**Attendance Sheet**

**Date: 09-09-2023**

Sr. No.	Name of the Student	Signature
1.	Anjali	
2.	Akanksha	Akanksha
3.	Bhavjot Singh	Bhavjot
4.	Abhijit Narayan Singh	Abhijit
5.	Dharvi Jagirdar	Dharvi
6.	Hardik Yadav	ABSENT
7.	Nishant Tushir	Nishant
8.	Baswar Prajwal Vijay	B.P. Vijay
9.	Lakshay	





**SRM**  
UNIVERSITY  
DELHI-NCR, SONEPAT

Date: 11-10-2023

## **Mentor-Mentee Meeting Report**

### **Department of Biomedical Engineering**

**Name and Designation of Mentor: Dr. Manoj Kumar Yadav, Assistant Professor**

#### **Discussion Points:**

- 1. Academic Progress and monitoring**
- 2. Examination**
- 3. Any other issues of the students**
- 4. Suggestions and Feedback**

**1. Academic Progress and monitoring**

Academic progress of the students was discussed to evaluate the syllabus coverage.

Academic difficulties faced by the mentee, such as understanding specific subjects/ minor projects were discussed with mentees.

**Remedial Measure:** The mentees subject related concerns were discussed with their respective subject teachers.

**2. Examination**

Study materials, mock exams, and revision strategies were shared with the mentees. Students were informed about the structure of end term exam.

**Remedial Measure** Common difficulties identified among mentees. Steps were taken to address these issues by offering extra practice sessions and tips on exam strategies.

**3. Any other issues of the students**

Inputs of the students were taken related to in-campus and off-campus facilities.

**Remedial Measure** Suggestions will be forwarded to the administration, with a focus on improving hostel maintenance, transport schedules, and sports facilities.

**4. Suggestions and Feedback**

Students were appreciative of the remedial classes and mock tests but stressed the need for better career guidance and placement preparation.

**Remedial Measure:** Plans for career counseling sessions and placement preparation workshops have been initiated.

**Signature of Mentor**



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DELHI-NCR, SONEPAT

## Department of Biomedical Engineering

### Mentor-Mentee Meeting

#### Attendance Sheet

Date: 11-10-2023

Sr. No.	Name of the Student	Signature
1.	Anjali	
2.	Akanksha	
3.	Bhavjot Singh	
4.	Abhijit Narayan Singh	
5.	Dharvi Jagirdar	
6.	Hardik Yadav	
7.	Nishant Tushir	
8.	Baswar Prajwal Vijay	
9.	Lakshay	

Signature of Mentor



**SRM**  
UNIVERSITY  
DELHI-NCR, SONEPAT

Date: 17-02-2024

## **Mentor-Mentee Meeting Report**

### **Department of Biomedical Engineering**

**Name and Designation of Mentor: Dr. Manoj Kumar Yadav, Assistant Professor**

#### **Discussion Points:**

- 1. Academic Progress and monitoring**
- 2. Examination**
- 3. Any other issues of the students**
- 4. Suggestions and Feedback**

- 1. Academic Progress and monitoring**

The academic progress of the allotted BME students has been regularly monitored through project work/ dissertation work. All mentees have started their internship project.

**Remedial Measure:** The progress of projects was discussed among all mentees. Difficulties faced by them is discussed with their respective internal and external supervisors.

- 2. Examination**

Students were briefed on the examination schedule, grading system, and the weightage of different assessments.

**Remedial Measure:** Doubts of mentees regarding their project compilations were addressed.

- 3. Any other issues of the students**

Inputs of the students were taken related to off-campus facilities like residence, transport and others.

**Remedial Measure:** Suggestions were provided and forwarded to the respective administration.

- 4. Suggestions and Feedback**

Suggestions and feedback were taken from mentees regarding academic and non-academic activities happening in BME department.

**Remedial Measure:** More frequent meetings between mentors and mentees will be arranged to address emerging issues and provide timely guidance.

  
**Signature of Mentor**





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UNIVERSITY  
DELHI-NCR, SONEPAT

## Department of Biomedical Engineering

### Mentor-Mentee Meeting

#### Attendance Sheet

Date: 17-02-2024

Sr. No.	Name of the Student	Signature
1.	Anjali	
2.	Akanksha	
3.	Bhavjot Singh	
4.	Abhijit Narayan Singh	ABSENT
5.	Dharvi Jagirdar	
6.	Hardik Yadav	
7.	Nishant Tushir	
8.	Baswar Prajwal Vijay	
9.	Lakshay	

Signature of Mentor



**SRM**  
UNIVERSITY  
DELHI-NCR, SONEPAT

Date: 11-05-2024

## **Mentor-Mentee Meeting Report**

### **Department of Biomedical Engineering**

**Name and Designation of Mentor: Dr. Manoj Kumar Yadav, Assistant Professor**

#### **Discussion Points:**

1. Academic Progress and monitoring
2. Examination
3. Any other issues of the students
4. Suggestions and Feedback

1. **Academic Progress and monitoring**

The academic progress of the allotted BME students has been regularly monitored through allotted internal supervisors. The progress of their dissertation work was discussed.

**Remedial Measure:** The status of projects and their completion date was discussed. Mentees were suggested to complete their dissertation within the given time frame.

2. **Examination**

Students were briefed on the end term exam schedule, grading system, and the weightage of different assessments.

**Remedial Measure:** Doubts of mentees regarding their project compilations were addressed. All have to submit reports to their internal supervisors for review purpose before going for final submission.

3. **Any other issues of the students**

Personal and professional issues faced by the students which had an impact on the completion of their research was discussed.

**Remedial Measure:** Counseling sessions were provided for personal issues, and practical solutions were provided to help with time management and stress.

4. **Suggestions and Feedback**

Suggestions and feedback were taken from mentees regarding further improvement in academic and non-academic activities happening in BME department.

**Remedial Measure:** More frequent meetings between mentors and mentees will be arranged to address emerging issues and provide timely guidance.

  
**Signature of Mentor**



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DELHI-NCR, SONEPAT

## Department of Biomedical Engineering

### Mentor-Mentee Meeting

#### Attendance Sheet

Date: 11-05-2024

Sr. No.	Name of the Student	Signature
1.	Anjali	
2.	Akanksha	
3.	Bhavjot Singh	
4.	Abhijit Narayan Singh	
5.	Dharvi Jagirdar	
6.	Hardik Yadav	
7.	Nishant Tushir	
8.	Baswar Prajwal Vijay	
9.	Lakshay	

Signature of Mentor





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Date: 17-02-2024

## **Mentor-Mentee Meeting Report**

### **Department of Biomedical Engineering (B Tech 1<sup>st</sup> year)**

**Name and Designation of Mentor: Dr Shikha Suman**  
**Assistant Professor**

#### **Discussion Points:**

- 1. Academic Progress and monitoring**
- 2. Examination**
- 3. Any other issues of the students**
- 4. Suggestions and Feedback**

#### **1. Academic Progress and Monitoring**

##### **a. Performance Monitoring of the Students**

- Academic performance and progress of students were discussed in detail.
- Individual academic records were reviewed, and challenges faced by students were identified.

##### **b. Consolidation of Issues Raised by Students Regarding Academics**

- Concerns regarding the curriculum, teaching methods, workload, and subject understanding were collected.
- Common issues affecting academic performance were identified.

#### **Remedial Measures for Academic Progress**

- Additional support, such as tutoring, study groups, was implemented for students requiring help in specific subjects.
- Personalized academic improvement plans were created for those in need.

#### **2. Examination**

##### **a. Awareness of the Examination System**

- An overview of the examination structure, including the format, schedule, grading system, and guidelines, was provided.
- Exam-related doubts were clarified, and guidance on effective exam preparation was shared with students.

##### **b. Consolidation of Points Raised by Students Regarding Midterm Examinations**





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- Feedback on difficulties faced during midterms, such as exam duration, question patterns, and syllabus coverage, was gathered.

### **Remedial Measures for Examinations**

- Exam preparation strategies were modified based on student feedback, including conducting mock tests and revision sessions.
- Coordination of exam-related matters was improved through better communication with relevant departments.

### **3. Other Issues Raised by Students**

#### **a. Inputs from Students on Facilities (Hostel, Transport, Campus Life, Water, Cleaning, Sports, etc.)**

- Feedback regarding facilities, including hostel conditions, transport services, sports amenities, and campus cleanliness, was collected and discussed.
- Students' concerns about the campus environment were addressed.

### **Remedial Measures for Other Issues**

- The administration was approached to address specific issues, such as improving hostel cleanliness and adjusting transport schedules.
- Events and activities to enhance campus life and student well-being were organized.

### **4. Suggestions and Feedback**

#### **a. Consolidation of Feedback on Any Other Issues**

- Students were encouraged to share feedback on other concerns, such as faculty interactions, study materials, and campus policies.
- Suggestions were consolidated to identify actionable points.

### **Remedial Measures for Feedback**

- Changes based on student feedback were implemented, and updates on progress were provided.
- An open communication channel was maintained for ongoing feedback and improvement.

**Signature of Mentor**



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## Department of Biomedical engineering

### Mentor-Mentee Meeting

#### Attendance Sheet

Date: 17-02-2024

Sr. No.	Name of the Student	Signature
1	Monalika	<i>Monalika</i>
2	Vipul Tripathi	<i>Vipul</i>
3	Abhijeet Verma	<i>Abhijeet</i>
4	Garv Saxena	<i>Garv</i>
5	Jiya Verma	<i>Jiya</i>
6	Vedant M Garthe	<i>Vedant</i>
7	Alvia Fatima	<i>Alvia</i>
8	Khushi Gupta	<i>Khushi Gupta</i>
9	Gungun Bhatia	<i>Gungun</i>
10	Manika Kakkar	<i>Manika Kakkar</i>
11	Aditya Raj	<i>Aditya Raj</i>
12	Rayan Zubair	<i>Rayan</i>
13	Prisha Bhardwaj	<i>Prisha</i>
14	Adhya Srivastava	<i>Adhya</i>
15	Vanshika Jain	<i>Vanshika</i>
16	Jatin	<i>Jatin</i>
17	Mitali Bhardwaj	<i>Mitali</i>
18	Dhruve Dahiya	<i>Dhruve</i>





Date: 11-05-2024

## **Mentor-Mentee Meeting Report**

### **Department of Biomedical Engineering**

**Name and Designation of Mentor: Dr Shikha Suman**

**Assistant Professor**

#### **Discussion Points:**

- 1. Academic Progress and monitoring**
- 2. Examination**
- 3. Any other issues of the students**
- 4. Suggestions and Feedback**

#### **1. Academic Progress and Monitoring**

##### **a. Performance Monitoring of the Students**

- The academic performance of students was thoroughly reviewed during the meeting. Mentors assessed individual progress, highlighting areas of strength and concern.
- Each student's performance was discussed, and personalized advice was given to improve weak areas.

##### **b. Consolidation of Issues Raised by Students Regarding Academics**

- Students raised several academic concerns, including difficulties with specific subjects, teaching methodologies, and workload management.
- These concerns were consolidated to identify common themes and root causes affecting academic performance.

#### **Remedial Measures Taken**

- Personalized academic plans were developed for those facing ongoing challenges, with regular mentor follow-ups planned to track progress.

#### **2. Examination**

##### **a. Awareness of Examination System**

- Students were given a detailed overview of the examination system, including exam formats, schedules, grading criteria, and the overall examination process.



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- Common doubts regarding the exam system were clarified, and mentors provided study tips and guidance for better exam preparation.

#### **b. Consolidation of Points Raised by Students Regarding Midterm Examinations**

- Feedback regarding midterm exams was gathered, with students raising concerns about exam duration, difficulty level, and the balance between the syllabus and exam content.
- A few logistical issues, such as room assignments and exam schedules, were also highlighted.

#### **Remedial Measures Taken**

- Mock tests and additional study materials were provided to better prepare students for future exams.

### **3. Other Issues Raised by Students**

#### **a. Inputs from Students on Facilities (Hostel, Transport, Campus Life, Water, Cleaning, Sports, etc.)**

- Feedback was collected on various campus facilities, including hostel conditions, transport services, cleanliness, availability of water, and sports facilities.

#### **Remedial Measures Taken**

Feedback was found to be satisfactory.

### **4. Suggestions and Feedback**

#### **a. Consolidation of Feedback on Any Other Issues**

- Students provided feedback on various other aspects of campus life, including faculty interaction, course materials, and overall campus environment.
- Suggestions for improving the mentorship program and enhancing student-faculty interaction were also discussed.

#### **Remedial Measures Taken**

- Based on the feedback, efforts were made to improve communication between students and faculty. The mentorship program was refined to allow more frequent and open discussions.
- Course materials were reviewed, and additional resources were made available to support student learning.

*Shubra*





Signature of Mentor

## Department of Biomedical Engineering

### Mentor-Mentee Meeting

#### Attendance Sheet

Date: 11-05-2024

Sr. No.	Name of the Student	Signature
1	Monalika	Monalika
2	Vipul Tripathi	Vipul
3	Abhijeet Verma	Abhijeet
4	Garv Saxena	Garv
5	Jiya Verma	Jiya
6	Vedant M Garthe	Vedant
7	Alvia Fatima	Alvia
8	Khushi Gupta	Khushi
9	Gungun Bhatia	Gungun
10	Manika Kakkar	Manika
11	Aditya Raj	Aditya Raj
12	Rayan Zubair	Rayan
13	Prisha Bhardwaj	Prisha
14	Adhya Srivastava	Adhya
15	Vanshika Jain	Vanshika
16	Jatin	Jatin
17	Mitali Bhardwaj	Mitali
18	Dhruve Dahiya	Dhruve





Date: 17-02-2024

## **Mentor-Mentee Meeting Report**

### **Department of Biomedical Engineering (B Tech 2<sup>nd</sup> year)**

**Mentor Name and Designation:** Ms. Anu (Assistant Professor)

#### **Discussion Points:**

1. Academic Progress and Monitoring
2. Examination
3. Student Concerns
4. Suggestions and Feedback

#### **1. Academic Progress and Monitoring**

##### **a. Monitoring Student Performance**

- A detailed review of students' academic performance and progress was conducted.
- Individual records were assessed, and specific challenges faced by students were identified.

##### **b. Compilation of Academic Concerns Raised by Students**

- Issues regarding the curriculum, teaching methodologies, workload, and subject comprehension were gathered.
- Common obstacles impacting academic performance were identified.

#### **Remedial Actions for Enhancing Academic Progress**

- Additional academic support, including tutoring, study groups, and extra classes, was arranged for students struggling with particular subjects.
- Tailored academic improvement plans were devised for those requiring further assistance.

#### **2. Examination Overview**

##### **a. Examination System Awareness**

- An overview of the examination structure, including format, schedule, grading criteria, and guidelines, was provided to students.



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- Doubts related to the exams were addressed, and guidance on effective exam preparation was shared.

#### **b. Compilation of Concerns Regarding Midterm Examinations**

- Feedback regarding challenges faced during midterms, such as exam duration, question patterns, and syllabus coverage, was collected.
- Logistical and administrative concerns raised by students were also discussed.

#### **Remedial Actions for Examinations**

- Exam preparation strategies were adjusted based on student feedback, incorporating mock tests and revision sessions.
- Communication with relevant departments was strengthened to streamline exam-related processes.

### **3. Other Student Concerns**

#### **a. Student Feedback on Campus Facilities (Hostel, Transport, Campus Life, Water Supply, Cleaning, Sports, etc.)**

- Student feedback concerning various campus facilities, including hostel conditions, transportation, sports amenities, and cleanliness, was gathered and discussed.
- Concerns related to the campus environment were addressed.

#### **Remedial Actions for Facility-Related Issues**

- Specific issues, such as hostel cleanliness and transport scheduling, were raised with the administration for prompt action.
- Initiatives were undertaken to improve campus life, including organizing events and activities for student well-being.

### **4. Suggestions and Feedback**

#### **a. Consolidation of General Feedback**

- Students were encouraged to provide feedback on other aspects, including faculty interactions, study materials, and campus policies.
- Suggestions were collected to identify key areas for improvement.

#### **Remedial Actions Based on Feedback**

- Changes were implemented based on the feedback, and students were kept informed of the progress.



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- Open communication channels were maintained to ensure continuous feedback and improvement.

**Signature of Mentor**

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Sonapat, Haryana





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## Department of Biomedical engineering

### Mentor-Mentee Meeting

#### Attendance Sheet

Date: 11/10/23

Sr. No.	Registration No.	Name of the Student	Signature
1	10922210001	Krishna Deo	Krishna
2	10922210002	Krish	Krish
3	10922210003	Ansh	A. Vagga
4	10922210005	Srishti	Srishti
5	10922210007	Riya Dahiya	Riya
6	10922210008	Decksha	Diksha
7	10922210009	Arnav	Arnav
8	10922210010	Parvez	Parvez
9	10922210011	Sharad	Sharad
10	10922210012	Riya Dawra	Riya
11	10922210013	Poorav	Poorav
12	10922210014	Jalaj	Jalaj
13	10922210015	Sid	Sid
14	10922210016	Mansha	Mansha

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Sonapat, Haryana



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Date: 11-05-2024

## **Mentor-Mentee Meeting Report**

### **Department of Biomedical Engineering (B Tech 2<sup>nd</sup> year)**

**Mentor Name and Designation:** Ms. Anu (Assistant Professor)

#### **Discussion Points:**

1. Academic Progress and Monitoring
2. Examination
3. Student Concerns
4. Suggestions and Feedback

#### **1. Academic Progress and Monitoring**

##### **a. Monitoring Student Performance**

- A detailed review of students' academic performance and progress was conducted.
- Individual records were assessed, and specific challenges faced by students were identified.

##### **b. Compilation of Academic Concerns Raised by Students**

- Issues regarding the curriculum, teaching methodologies, workload, and subject comprehension were gathered.
- Common obstacles impacting academic performance were identified.

#### **Remedial Actions for Enhancing Academic Progress**

- Additional academic support, including tutoring, study groups, and extra classes, was arranged for students struggling with particular subjects.
- Tailored academic improvement plans were devised for those requiring further assistance.

#### **2. Examination Overview**

##### **a. Examination System Awareness**

- An overview of the examination structure, including format, schedule, grading criteria, and guidelines, was provided to students.



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- Doubts related to the exams were addressed, and guidance on effective exam preparation was shared.

#### **b. Compilation of Concerns Regarding Midterm Examinations**

- Feedback regarding challenges faced during midterms, such as exam duration, question patterns, and syllabus coverage, was collected.
- Logistical and administrative concerns raised by students were also discussed.

#### **Remedial Actions for Examinations**

- Exam preparation strategies were adjusted based on student feedback, incorporating mock tests and revision sessions.
- Communication with relevant departments was strengthened to streamline exam-related processes.

### **3. Other Student Concerns**

#### **a. Student Feedback on Campus Facilities (Hostel, Transport, Campus Life, Water Supply, Cleaning, Sports, etc.)**

- Student feedback concerning various campus facilities, including hostel conditions, transportation, sports amenities, and cleanliness, was gathered and discussed.
- Concerns related to the campus environment were addressed.

#### **Remedial Actions for Facility-Related Issues**

- Specific issues, such as hostel cleanliness and transport scheduling, were raised with the administration for prompt action.
- Initiatives were undertaken to improve campus life, including organizing events and activities for student well-being.

### **4. Suggestions and Feedback**

#### **a. Consolidation of General Feedback**

- Students were encouraged to provide feedback on other aspects, including faculty interactions, study materials, and campus policies.
- Suggestions were collected to identify key areas for improvement.

#### **Remedial Actions Based on Feedback**

- Changes were implemented based on the feedback, and students were kept informed of the progress.





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- Open communication channels were maintained to ensure continuous feedback and improvement.

**Signature of Mentor**

*[Handwritten Signature]*  
Head - **Department of Engineering**  
**Faculty of Engineering & Technology**  
**SRM University Delhi-NCR**  
**Sonepat, Haryana**



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**Department of Biomedical engineering**  
**Mentor-Mentee Meeting**  
**Attendance Sheet**

**Date: 11/05/24**

Sr. No.	Registration No.	Name of the Student	Signature
1	10922210001	Krishna Deo	Krishna
2	10922210002	Krish	Krish
3	10922210003	Ansh	A. Vayyan
4	10922210005	Srishti	Srishti
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7	10922210009	Arnav	
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Date: 09-09-2023

## **Mentor-Mentee Meeting Report**

### **Department of Biomedical Engineering (B Tech 2<sup>nd</sup> year)**

**Name and Designation of Mentor: Ms. Anu (Assistant Professor)**

#### **Discussion Points:**

- 1. Academic Progress and monitoring**
- 2. Examination**
- 3. Any other issues of the students**
- 4. Suggestions and Feedback**

#### **1. Academic Progress and Monitoring**

##### **a. Performance Monitoring of the Students**

- Academic performance and progress of students were discussed in detail.
- Individual academic records were reviewed, and challenges faced by students were identified.

##### **b. Consolidation of Issues Raised by Students Regarding Academics**

- Concerns regarding the curriculum, teaching methods, workload, and subject understanding were collected.
- Common issues affecting academic performance were identified.

#### **Remedial Measures for Academic Progress**

- Additional support, such as tutoring, study groups, and extra classes, was implemented for students requiring help in specific subjects.
- Personalized academic improvement plans were created for those in need.

#### **2. Examination**

##### **a. Awareness of the Examination System**

- An overview of the examination structure, including the format, schedule, grading system, and guidelines, was provided.
- Exam-related doubts were clarified, and guidance on effective exam preparation was shared with students.

##### **b. Consolidation of Points Raised by Students Regarding Midterm Examinations**





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- Feedback on difficulties faced during midterms, such as exam duration, question patterns, and syllabus coverage, was gathered.
- Logistical and administrative issues raised by students were analyzed.

#### **Remedial Measures for Examinations**

- Exam preparation strategies were modified based on student feedback, including conducting mock tests and revision sessions.
- Coordination of exam-related matters was improved through better communication with relevant departments.

#### **3. Other Issues Raised by Students**

##### **a. Inputs from Students on Facilities (Hostel, Transport, Campus Life, Water, Cleaning, Sports, etc.)**

- Feedback regarding facilities, including hostel conditions, transport services, sports amenities, and campus cleanliness, was collected and discussed.
- Students' concerns about the campus environment were addressed.

#### **Remedial Measures for Other Issues**

- The administration was approached to address specific issues, such as improving hostel cleanliness and adjusting transport schedules.
- Events and activities to enhance campus life and student well-being were organized.

#### **4. Suggestions and Feedback**

##### **a. Consolidation of Feedback on Any Other Issues**

- Students were encouraged to share feedback on other concerns, such as faculty interactions, study materials, and campus policies.
- Suggestions were consolidated to identify actionable points.

#### **Remedial Measures for Feedback**

- Changes based on student feedback were implemented, and updates on progress were provided.
- An open communication channel was maintained for ongoing feedback and improvement.

**Signature of Mentor**

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**Faculty of Engineering & Technology**  
**SRM University Delhi-NCR**  
**Sonepat, Haryana**



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**Department of Biomedical engineering**  
**Mentor-Mentee Meeting**  
**Attendance Sheet**

**Date: 9/9/23**

Sr. No.	Registration No.	Name of the Student	Signature
1	10922210001	Krishna Deo	Krishna
2	10922210002	Krish	Krishna
3	10922210003	Ansh	A. Nayyar
4	10922210005	Srishti	Srishti
5	10922210007	Riya Dahiya	Riya
6	10922210008	Deeksha Diksha	Diksha
7	10922210009	Arnav	
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13	10922210015	Sid	Sid
14	10922210016	Mansha	Mansha

**HoD Biomedical Engineering**  
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**SRM University Delhi-NCR**  
**Sonepat, Haryana**



Date: 11-10-2023

## **Mentor-Mentee Meeting Report**

### **Department of Biomedical Engineering (B Tech 2<sup>nd</sup> year)**

**Name and Designation of Mentor: Ms. Anu (Assistant Professor)**

#### **Discussion Points:**

- 1. Academic Progress and monitoring**
- 2. Examination**
- 3. Any other issues of the students**
- 4. Suggestions and Feedback**

#### **1. Academic Progress and Monitoring**

##### **a. Performance Monitoring of the Students**

- Academic performance and progress of students were discussed in detail.
- Individual academic records were reviewed, and challenges faced by students were identified.

##### **b. Consolidation of Issues Raised by Students Regarding Academics**

- Concerns regarding the curriculum, teaching methods, workload, and subject understanding were collected.
- Common issues affecting academic performance were identified.

#### **Remedial Measures for Academic Progress**

- Additional support, such as tutoring, study groups, and extra classes, was implemented for students requiring help in specific subjects.
- Personalized academic improvement plans were created for those in need.

#### **2. Examination**

##### **a. Awareness of the Examination System**

- An overview of the examination structure, including the format, schedule, grading system, and guidelines, was provided.
- Exam-related doubts were clarified, and guidance on effective exam preparation was shared with students.

##### **b. Consolidation of Points Raised by Students Regarding Midterm Examinations**





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- Feedback on difficulties faced during midterms, such as exam duration, question patterns, and syllabus coverage, was gathered.
- Logistical and administrative issues raised by students were analyzed.

#### **Remedial Measures for Examinations**

- Exam preparation strategies were modified based on student feedback, including conducting mock tests and revision sessions.
- Coordination of exam-related matters was improved through better communication with relevant departments.

### **3. Other Issues Raised by Students**

#### **a. Inputs from Students on Facilities (Hostel, Transport, Campus Life, Water, Cleaning, Sports, etc.)**

- Feedback regarding facilities, including hostel conditions, transport services, sports amenities, and campus cleanliness, was collected and discussed.
- Students' concerns about the campus environment were addressed.

#### **Remedial Measures for Other Issues**

- The administration was approached to address specific issues, such as improving hostel cleanliness and adjusting transport schedules.
- Events and activities to enhance campus life and student well-being were organized.

### **4. Suggestions and Feedback**

#### **a. Consolidation of Feedback on Any Other Issues**

- Students were encouraged to share feedback on other concerns, such as faculty interactions, study materials, and campus policies.
- Suggestions were consolidated to identify actionable points.

#### **Remedial Measures for Feedback**

- Changes based on student feedback were implemented, and updates on progress were provided.
- An open communication channel was maintained for ongoing feedback and improvement.

**Signature of Mentor**

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**Faculty of Engineering & Technology**  
**SRM University Delhi-NCP**  
Sonapat, Haryana



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## Department of Biomedical engineering

### Mentor-Mentee Meeting

#### Attendance Sheet

Date: 11/10/23

Sr. No.	Registration No.	Name of the Student	Signature
1	10922210001	Krishna Deo	Krishna
2	10922210002	Krish	Krishna
3	10922210003	Ansh	Ansh
4	10922210005	Srishti	Srishti
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11	10922210013	Poorav	Poorav
12	10922210014	Jalaj	Jalaj Tripathy
13	10922210015	Sid	Sid
14	10922210016	Mansha	Mansha

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SRM University Delhi-NCT  
Sonapat 110001



Date: 04/09/2024

## **Mentor-Mentee Meeting Report**

### **Department of B. Tech (Biomedical Engineering 5<sup>th</sup> Sem)**

**Name and Designation of Mentor: Ms Anu (Assistant Professor)**

#### **Discussion Points:**

- 1. Academic Progress and monitoring**
- 2. Examination**
- 3. Any other issues of the students**
- 4. Suggestions and Feedback**

#### **1. Academic Progress and Monitoring**

##### **(a) Performance monitoring of the students:**

- Performance is being monitored through regular assignments and quizzes. Attendance records and participation in class discussions are also tracked.

##### **(b) Issues raised by students regarding academics:**

- **Digital Signal Processing Theory:**
  - Students reported that the class has not been happening.
- **Design Thinking and Augmented Virtual Reality:**
  - Students mentioned that some language problem is there, and they are struggling with understanding the subject matter.

#### **Remedial Measures:**

- **For Digital Signal Processing Theory:** The issue has been brought to the attention of the Head of the Department.
- **For Design Thinking and Augmented Virtual Reality:** A review session has been organized to clarify the concepts, and additional tutorial classes will be held to ensure students gain a better understanding of the topics.

#### **2. Examination**

##### **(a) Awareness of examination system:**

- The students have been reminded about the format, weightage, and timeline for the mid-term and final exams. Important dates have been shared in advance to help them prepare.

##### **(b) Issues raised by students regarding the Mid-Term examination:**





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- No specific issues regarding the mid-term exam were reported at this time.

**Remedial Measures:**

- As no concerns were raised, the current system remains unchanged. However, ongoing communication will be maintained to ensure smooth examination processes.

**3. Any Other Issues of the Students**

**(a) Inputs from students on hostel, transport, campus life, water, cleaning, sports, etc.:**

- No other issues regarding facilities were raised by students during this session.

**Remedial Measures:**

- Since no concerns were mentioned, no immediate actions are required. However, feedback will be continuously collected and addressed as needed.

**4. Suggestions and Feedback**

**(a) Feedback given by students on any issue:**

- No additional feedback was provided beyond the two academic concerns.

**Remedial Measures:**

- Continued monitoring of academic issues is being conducted. Students will be encouraged to share feedback regularly so that further improvements can be made promptly.

**Signature of Mentor**

**HoD - Biomedical Engineering  
Faculty of Engineering & Technology  
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Sonapat, Haryana**



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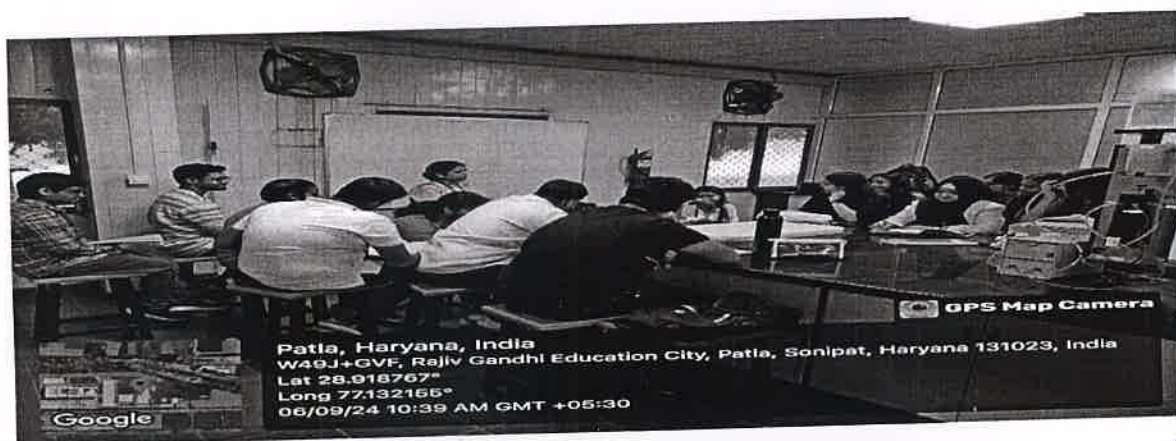
## Department of Biomedical Engineering

### Mentor-Mentee Meeting

#### Attendance Sheet

Date: 04-09-2024

Sr. No.	Registration No.	Name of the Student	Signature
1	10922210001	Krishna Deo	Krishna
2	10922210002	Krish	Krishna Sara
3	10922210003	Ansh	A. Nagpal
4	10922210005	Srishti	Srishti
5	10922210007	Riya Dahiya	Riya
6	10922210008	Deeksha Diksha	Deeksha
7	10922210009	Arnav	
8	10922210010	Parvez	Parvez
9	10922210011	Sharad	Sharad
10	10922210012	Riya Dawra	Riya
11	10922210013	Poorav	Poorav
12	10922210014	Jalaj	Jalaj Tripathi
13	10922210015	Sid	Sid
14	10922210017	Mansha	Mansha



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## **DEPARTMENT OF CIVIL ENGINEERING**

**2.3.3 (1) Mentor-Mentee list for the academic year 2023-24**

**&**

**2.3.3 (2) Report of the mentor-mentee meeting for the academic year 2023-24**





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UNIVERSITY  
DELHI-NCR SOHNA

## Faculty of Engineering and Technology

### Department of Civil Engineering

#### 2.3.3 (1) Mentor-Mentee list for the academic year 2023-24

S. No.	Mentor	Mentees	Student Enrollment Number
1.	Ms. Priyanka Rani	DEVESH SAINI	10122210001
		GICHIK TABO	10122210002
		NIKHIL	10122210003
2.	Mr. Ravi Malik	ANIKET SHARMA	10121210001
		SOURABH	10121210002
		OWAIS TAUHID	10121210004
		NIKHIL LONGWAL	10121210007
3.	Mr. Ritesh Kumar Roushan	TINU NEHRA	10120210001
		NISHANT PAWAR	10120210002
		TANVI KADYAN	10120210003
		VASU DEV JANGRA	10120210004
		ARYAN PATIAL	10120210005
		ROHIT KUMAR CHOUBEY	10120210009
		RONAK BHARTI	10120210010
		PRINCE GOEL	10120210011



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Date: 16/09/2023

## **Mentor-Mentee Meeting Report**

### **Department of Civil Engineering**

**Name and Designation of Mentor: Ms. Priyanka Rani; Assistant Professor**

#### **Discussion Points:**

1. **Academic Progress and monitoring**
2. **Examination**
3. **Fee related Issues of Students**
4. **Suggestions and Feedback**

1. **Academic Progress and monitoring**

Academic progress was reviewed with each student individually. Students who were underperforming were identified for additional strategic planning.

**Remedial Measure:** Motivation and support was given to underperformers, and the reasons for their performance were assessed.

2. **Examination** New pattern of internal exam was made clear to them (MST's).

**Remedial Measure:** A pilot test was conducted with mentees to ensure they fully understood the elements of the new pattern.

3. **Fee Related Issues of Students**

Informed the student to submit the fee before End- Term Examination

**Remedial Measure:** Class In-charge taken note of the same.

4. **Suggestions and Feedback**

Suggestions and feedback were taken regarding normal course of events happening in the department of Civil Engineering.

**Remedial Measure:** The feasibility of the mentees' suggestions was discussed with the department head, and relevant feedback was recorded for incorporation into the planning for the next semester.

  
16/09/23  
**Signature of Mentor**



**Department of Civil Engineering**  
**Mentor-Mentee Meeting**  
**Attendance Sheet**

**Date: 16/09/2023**

Sr. No.	Name of the Student	Signature
1.	Devesh Saini	<u>Devesh</u>
2.	Gichik Tabo	<u>G</u>
3.	Nikhil	<u>N</u>

Poojanka  
16/09/23  
Signature of Mentor



Date: 15/09/2023

## Mentor-Mentee Meeting Report

### Department of Civil Engineering

Name and Designation of Mentor: Mr. Ravi Malik; Assistant Professor

#### Discussion Points:

1. Academic Progress and monitoring
2. Examination
3. Any other issues of the students
4. Suggestions and Feedback

1. Academic Progress and monitoring

Academic progress were discussed with the students individually. Weak performers were chalked-out for strategizing further.

**Remedial Measure:** motivation is provided to the weak performers and reasons were evaluated.

2. Examination

New pattern of internal exam was made clear to them (MST's).

**Remedial Measure:** pilot testing done with mentees to ensure proper understanding of elements of a new pattern.

3. Any other issues of the students

Feedback was taken from the students regarding their ongoing soft-skill training program.

**Remedial Measure:** Students find soft-skill program to be hectic and monotonous. This problem was communicated to the departmental placement coordinator and they have noted the things and ensured that next session to be free from such monotony after ding discussion with the placement cell of the university.

4. Suggestions and Feedback

Suggestions and feedback were taken regarding normal course of events happening in the department of Civil Engineering.

**Remedial Measure:** feasibility of suggestions so provided by the mentees were discussed with the head of the department and valid opinions were noted to incorporate in the next semester planning.

  
Signature of Mentor





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**Department of Civil Engineering**  
**Mentor-Mentee Meeting**  
**Attendance Sheet**

**Date: 15/09/2023**

Sr. No.	Name of the Student	Signature
1.	Aniket Sharma	
2.	Sourabh	
3.	Owais Tauhid	
4.	Nikhil Longwal	

**Signature of Mentor**



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Date: 15/09/2023

## **Mentor-Mentee Meeting Report**

### **Department of Civil Engineering**

**Name and Designation of Mentor: Mr. Ritesh kumar Rousham; Assistant Professor**

#### **Discussion Points:**

- 1. Academic Progress and monitoring**
- 2. Examination**
- 3. Any other issues of the students**
- 4. Suggestions and Feedback**

- 1. Academic Progress and monitoring**

Classroom attendance discussed and students with low attendance were given warnings and understandings.

**Remedial Measure:** Class in-charge taken note of the same.

- 2. Examination**

Important announcements were made clear to them regarding notification for registration of final exam.

**Remedial Measure:** Mentees who haven't registered yet for final term examination were given clear instructions regarding the same.

- 3. Any other issues of the students**

Feedback was taken from the students regarding their ongoing placement activities.

**Remedial Measure:** Departmental placement coordinator is informed regarding feedback received from mentees on placement.

- 4. Suggestions and Feedback**

CRs suggested to reduce the gap between vacant lectures of two subjects in the time table.

**Remedial Measure:** Respective time table coordinator was informed.

  
Signature of Mentor



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**Department of Civil Engineering**  
**Mentor-Mentee Meeting**  
**Attendance Sheet**

**Date: 15/09/2023**

<b>S.No.</b>	<b>Students Name</b>	<b>Registration No</b>	<b>Sign.</b>
1.	Tinu Nehra	10120210001	<i>Tinu</i>
2.	Nishant Pawar	10120210002	<i>Nishant</i>
3.	Tanvi Kadyan	10120210003	<i>Tanvi</i>
4.	Vasu Jangra	10120210004	<i>V</i>
5.	Aryan Patial	10120210005	<i>Aryan</i>
6.	Rohit Choubey	10120210009	<i>Rohit</i>
7.	Ronak Bharti	10120210010	<i>Ronak</i>
8.	Prince Goel	10120210011	<i>Prince</i>

**Signature of Mentor**

*Fiteer*  
15/09/23



Date: 17/11/2023

## Mentor-Mentee Meeting Report

### Department of Civil Engineering

Name and Designation of Mentor: Ms. Priyanka Rani; Assistant Professor

#### Discussion Points:

1. Academic Progress and monitoring
2. Examination
3. Remedial Classes for short attendance Students
4. Suggestions and Feedback

1. Academic Progress and monitoring

**Here's a more formal version:**

The academic progress of students was reviewed to evaluate syllabus coverage and identify slow learners.

**Remedial Measure:** All subject teachers were provided with student details, and their questions were addressed during classes.

2. Examination

Students were briefed on the format of the end-of-semester examinations.

**Remedial Measure:** The components of the structure were clarified to enhance students' understanding.

3. Remedial Classes for short attendance Students

Student's queries regarding Make up and remedial classes if necessary for short attendance students.

**Remedial Measure:** Informed Students to anyone interested in classes

4. Suggestions and Feedback

Suggestion and feedback were taken regarding any other course of activities that can be taken in department of Civil Engineering.

**Remedial Measure:** The suggestions were discussed with the Head of the department to incorporate in the next semester planning.

*Priyanka*  
17/11/23  
Signature of Mentor





**Department of Civil Engineering**  
**Mentor-Mentee Meeting**  
**Attendance Sheet**

**Date: 17/11/2023**

Sr. No.	Name of the Student	Signature
1.	Devesh Saini	<i>Devesh</i>
2.	Gichik Tabo	<i>G</i>
3.	Nikhil	<i>N</i>

*Pooja Pandey*  
Signature of Mentor



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Date: 17/11/2023

## **Mentor-Mentee Meeting Report**

### **Department of Civil Engineering**

**Name and Designation of Mentor: Mr. Ravi Malik; Assistant Professor**

#### **Discussion Points:**

- 1. Academic Progress and monitoring**
- 2. Examination**
- 3. Any other issues of the students**
- 4. Suggestions and Feedback**

- 1. Academic Progress and monitoring**

Academic progress of the students was discussed to evaluate the coverage of syllabus and identify the slow learners.

**Remedial Measure:** All the subject teachers were given the student details and their doubts were taken in the classes.

- 2. Examination**

Students were informed about the structure of the end-semester examinations.

**Remedial Measure:** The structure components were made clear for better understanding of the students.

- 3. Any other issues of the students**

Student's queries regarding about the attendance criteria for end term examination.

**Remedial Measure:** Minimum 75% attendance is compulsory for the students discussed in the meeting.

- 4. Suggestions and Feedback**

Suggestion and feedback were taken regarding any other course of activities that can be taken in department of Civil Engineering.

**Remedial Measure:** The suggestions were discussed with the Head of the department to incorporate in the next semester planning.

  
Signature of Mentor




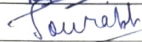
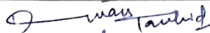
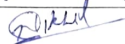
**SRM**  
UNIVERSITY  
DELHI-NCR, SONEPAT

## Department of Civil Engineering

### Mentor-Mentee Meeting

#### Attendance Sheet

**Date: 17/11/2023**

Sr. No.	Name of the Student	Signature
1.	Aniket Sharma	
2.	Sourabh	
3.	Owais Tauhid	
4.	Nikhil Longwal	

  
Signature of Mentor



**SRM**  
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Date: 17/11/2023

## **Mentor-Mentee Meeting Report**

### **Department of Civil Engineering**

**Name and Designation of Mentor: Mr. Ritesh Kumar Roushan; Assistant Professor**

#### **Discussion Points:**

- 1. Academic Progress and monitoring**
- 2. Placement**
- 3. Examination**
- 4. Suggestions and Feedback**

- 1. Academic Progress and monitoring**

Academic progress were discussed with the students individually. Classroom attendance discussed and reasons were evaluated for better understanding on the matter.

**Remedial Measure:** Class in-charge taken note of the same.

- 2. Placements**

Upcoming companies for the placement and performance of the students so far were discussed

**Remedial Measure:** Departmental placement coordinator is informed to prepare placement preference sheet for more focused attempts.

- 3. Examination**

General behavior of the class was discussed with respect to their orientation towards end term examination and other academic tasks.

**Remedial Measure:** Class incharge and faculty members are informed to provide motivation through lectures.

- 4. Suggestions and Feedback**

Suggestions and feedback were taken regarding normal course of events happening in the department of Civil Engineering.

**Remedial Measure:** feasibility of suggestions so provided by the mentees were discussed with the head of the department and valid opinions were noted to incorporate in the next semester planning.

  
17/11/23  
Signature of Mentor





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**Department of Civil Engineering**  
**Mentor-Mentee Meeting**  
**Attendance Sheet**

**Date: 17/11/2023**

<b>S.No.</b>	<b>Students Name</b>	<b>Registration No</b>	<b>Sign.</b>
1.	Tinu Nehra	10120210001	Tinu
2.	Nishant Pawar	10120210002	Nishant
3.	Tanvi Kadyan	10120210003	Tanvi
4.	Vasu Jangra	10120210004	Vasu
5.	Aryan Patial	10120210005	Aryan
6.	Rohit Choubey	10120210009	Rohit
7.	Ronak Bharti	10120210010	Ronak
8.	Prince Goel	10120210011	Prince

Kritesh  
17/11/23  
Signature of Mentor



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Date: 01/03/2024

## **Mentor-Mentee Meeting Report**

### **Department of Civil Engineering**

**Name and Designation of Mentor: Ms. Priyanka Rani; Assistant Professor**

#### **Discussion Points:**

- 1. Academic Progress and monitoring**
- 2. Examination**
- 3. Any other issues of the students**
- 4. Suggestions and Feedback**

- 1. Academic Progress and monitoring**

Classroom attendance was addressed, and students with low attendance were given warnings along with an explanation.

**Remedial Measure:** Class in-charge taken note of the same.

- 2. Examination**

Important announcements were made clear to them regarding notification for registration of final exam.

**Remedial Measure:** Mentees who haven't registered yet for final term examination were given clear instructions regarding the same.

- 3. Any other issues of the students**

Feedback was taken from the students regarding classes are ongoing time or Not.

**Remedial Measure:** Class coordinator are taken note of the same.

- 4. Suggestions and Feedback**

Class representatives recommended reducing the gap between free periods of two subjects in the timetable.

**Remedial Measure:** Respective time table coordinator was informed.

*Priyanka*  
01/03/24  
Signature of Mentor



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## Department of Civil Engineering

### Mentor-Mentee Meeting

#### Attendance Sheet

Date: 01/03/2024

Sr. No.	Name of the Student	Signature
1.	Devesh Saini	
2.	Gichik Tabo	
3.	Nikhil	

01/03/24  
Signature of Mentor



**SRM**  
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Date: 01/03/2024

## **Mentor-Mentee Meeting Report**

### **Department of Civil Engineering**

**Name and Designation of Mentor: Mr. Ravi Malik; Assistant Professor**

#### **Discussion Points:**

- 1. Academic Progress and monitoring**
- 2. Examination**
- 3. Any other issues of the students**
- 4. Suggestions and Feedback**

- 1. Academic Progress and monitoring**

Classroom attendance discussed and students with low attendance were given warnings and understandings.

**Remedial Measure:** Class in-charge taken note of the same.

- 2. Examination**

Important announcements were made clear to them regarding notification for registration of final exam.

**Remedial Measure:** Mentees who haven't registered yet for final term examination were given clear instructions regarding the same.

- 3. Any other issues of the students**

Feedback was taken from the students regarding their ongoing placement activities.

**Remedial Measure:** Departmental placement coordinator is informed regarding feedback received from mentees on placement.

- 4. Suggestions and Feedback**

CRs suggested to reduce the gap between vacant lectures of two subjects in the time table.

**Remedial Measure:** Respective time table coordinator was informed.

  
**Signature of Mentor**





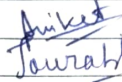
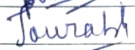
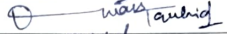

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DELHI-NCR, SONENPAT

## Department of Civil Engineering

### Mentor-Mentee Meeting

#### Attendance Sheet

Date: 01/03/2024

Sr. No.	Name of the Student	Signature
1.	Aniket Sharma	
2.	Sourabh	
3.	Owais Tauhid	
4.	Nikhil Longwal	

  
Signature of Mentor



**SRM**  
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DELHI-NCR, SONENPAT

Date: 01/03/2024

## **Mentor-Mentee Meeting Report**

### **Department of Civil Engineering**

**Name and Designation of Mentor: Mr. Ritesh Kumar Roushan; Assistant Professor**

#### **Discussion Points:**

- 1. Academic Progress and monitoring**
- 2. Placement**
- 3. Examination**
- 4. Suggestions and Feedback**

- 1. Academic Progress and monitoring**

Academic progress were discussed with the students individually. Classroom attendance discussed and reasons were evaluated for better understanding on the matter.

**Remedial Measure:** Class in-charge taken note of the same.

- 2. Placements**

Upcoming companies for the placement and performance of the students so far were discussed

**Remedial Measure:** Departmental placement coordinator is informed to prepare placement preference sheet for more focused attempts.

- 3. Examination**

General behavior of the class was discussed with respect to their orientation towards end term examination and other academic tasks.

**Remedial Measure:** Class incharge and faculty members are informed to provide motivation through lectures.

- 4. Suggestions and Feedback**

Suggestions and feedback were taken regarding normal course of events happening in the department of Civil Engineering.

**Remedial Measure:** feasibility of suggestions so provided by the mentees were discussed with the head of the department and valid opinions were noted to incorporate in the next semester planning.

  
01/03/24  
Signature of Mentor



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DELHI-NCR, SONENPAT

**Department of Civil Engineering**  
**Mentor-Mentee Meeting**  
**Attendance Sheet**

**Date: 01/03/2024**

<b>S.No.</b>	<b>Students Name</b>	<b>Registration No</b>	<b>Sign.</b>
1.	Tinu Nehra	10120210001	<i>Tinu</i>
2.	Nishant Pawar	10120210002	<i>Nishant</i>
3.	Tanvi Kadyan	10120210003	<i>Tanvi</i>
4.	Vasu Jangra	10120210004	<i>V</i>
5.	Aryan Patial	10120210005	<i>Aryan</i>
6.	Rohit Choubey	10120210009	<i>Rohit</i>
7.	Ronak Bharti	10120210010	<i>Ronak</i>
8.	Prince Goel	10120210011	<i>Prince</i>

*Kritika*  
*01/03/24*  
Signature of Mentor



**SRM**  
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DELHI-NCR, SONEPAT

Date: 02/05/2024

## **Mentor-Mentee Meeting Report**

### **Department of Civil Engineering**

**Name and Designation of Mentor: Ms. Priyanka Rani; Assistant Professor**

#### **Discussion Points:**

- 1. Academic Progress and monitoring**
- 2. Fee Related Issues**
- 3. Examination**
- 4. Suggestions and Feedback**

- 1. Academic Progress and monitoring**

Academic progress was reviewed with each student individually. Classroom attendance was also discussed, and reasons for absences were evaluated to gain a better understanding of the issue.

**Remedial Measure:** Class in-charge taken note of the same.

- 2. Fee related Issues**

Students were informed to submit their fees before End term Exam.

**Remedial Measure:** Class In-charge were taken note of the same.

- 3. Examination**

The overall behavior of the class was reviewed and remedial classes for short attendance Students / weak student concerning their preparation for the end-of-term examinations and other academic responsibilities.

**Remedial Measure:** Class incharge and faculty members are informed to provide motivation through lectures.

- 4. Suggestions and Feedback**

Suggestions and feedback were collected concerning the usual activities and orientation within the Department of Civil Engineering.

**Remedial Measure:** The feasibility of the suggestions provided by the mentees was discussed with the head of the department. Valid opinions were recorded for inclusion in the planning for the next semester.

*Priyanka*  
16/05/24



Signature of Mentor

**Department of Civil Engineering**  
**Mentor-Mentee Meeting**  
**Attendance Sheet**

Date: 02/05/2024

Sr. No.	Name of the Student	Signature
1.	Devesh Saini	Devesh
2.	Gichik Tabo	G
3.	Nikhil	N

*Priyanka*  
02/05/24  
Signature of Mentor





Date: 02/05/2024

## Mentor-Mentee Meeting Report

### Department of Civil Engineering

**Name and Designation of Mentor: Mr. Ravi Malik; Assistant Professor**

#### Discussion Points:

1. Academic Progress and monitoring
2. Placement
3. Examination
4. Suggestions and Feedback

1. **Academic Progress and monitoring**

Academic progress were discussed with the students individually. Classroom attendance discussed and reasons were evaluated for better understanding on the matter.

**Remedial Measure:** Class in-charge taken note of the same.

2. **Placements**

Upcoming companies for the placement and performance of the students so far were discussed

**Remedial Measure:** Departmental placement coordinator is informed to prepare placement preference sheet for more focused attempts.

3. **Examination**

General behavior of the class was discussed with respect to their orientation towards end term examination and other academic tasks.

**Remedial Measure:** Class incharge and faculty members are informed to provide motivation through lectures.

4. **Suggestions and Feedback**

Suggestions and feedback were taken regarding normal course of events happening in the department of Civil Engineering.

**Remedial Measure:** feasibility of suggestions so provided by the mentees were discussed with the head of the department and valid opinions were noted to incorporate in the next semester planning.

  
Signature of Mentor



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**Department of Civil Engineering**  
**Mentor-Mentee Meeting**  
**Attendance Sheet**

**Date: 02/05/2024**

Sr. No.	Name of the Student	Signature
1.	Aniket Sharma	<i>Aniket</i>
2.	Sourabh	<i>Sourabh</i>
3.	Owais Tauhid	<i>Owais Tauhid</i>
4.	Nikhil Longwal	<i>Nikhil</i>

*[Signature]*  
**Signature of Mentor**



**SRM**  
UNIVERSITY  
DELHI-NCR, SONEPAT

Date: 02/05/2024

## **Mentor-Mentee Meeting Report**

### **Department of Civil Engineering**

**Name and Designation of Mentor: Mr. Ritesh Kumar Roushan; Assistant Professor**

#### **Discussion Points:**

- 1. Academic Progress and monitoring**
- 2. Placement**
- 3. Examination**
- 4. Suggestions and Feedback**

- 1. Academic Progress and monitoring**

Academic progress were discussed with the students individually. Classroom attendance discussed and reasons were evaluated for better understanding on the matter.

**Remedial Measure:** Class in-charge taken note of the same.

- 2. Placements**

Upcoming companies for the placement and performance of the students so far were discussed

**Remedial Measure:** Departmental placement coordinator is informed to prepare placement preference sheet for more focused attempts.

- 3. Examination**


General behavior of the class was discussed with respect to their orientation towards end term examination and other academic tasks.

**Remedial Measure:** Class incharge and faculty members are informed to provide motivation through lectures.

- 4. Suggestions and Feedback**

Suggestions and feedback were taken regarding normal course of events happening in the department of Civil Engineering.

**Remedial Measure:** feasibility of suggestions so provided by the mentees were discussed with the head of the department and valid opinions were noted to incorporate in the next semester planning.

  
02/05/24  
Signature of Mentor



**SRM**  
UNIVERSITY  
DELHI-NCR, SONEPAT

**Department of Civil Engineering**  
**Mentor-Mentee Meeting**  
**Attendance Sheet**

**Date: 02/05/2024**

<b>S.No.</b>	<b>Students Name</b>	<b>Registration No</b>	<b>Sign.</b>
1.	Tinu Nehra	10120210001	
2.	Nishant Pawar	10120210002	
3.	Tanvi Kadyan	10120210003	
4.	Vasu Jangra	10120210004	
5.	Aryan Patial	10120210005	
6.	Rohit Choubey	10120210009	
7.	Ronak Bharti	10120210010	
8.	Prince Goel	10120210011	

02/05/24  
**Signature of Mentor**

**SRM UNIVERSITY, DELHI-NCR, SONEPAT HARYANA****Department of Agriculture Science****Session 2023-24 (Odd Semester)**

Date: 20/10/2023

**Minutes of 9<sup>th</sup> Class Committee Meeting held on 20/10/2023 at 114, 10.30 AM.**

The 9<sup>th</sup> class committee meeting chaired by **Dr. Ajay Patel** was conducted on 20/10/2023, 114 at 10:30 AM in presence of student's representatives of B.Sc. Agriculture 1<sup>st</sup> Semester following members:

Chairperson : Dr. Ajay Patel

Class In charge: Dr. Saurabh K Verma

Class counselor: Dr. Nanhe Lal Saroj

**Students Representative:**

S.No.	Students Name	Registration No	Signature
1.	Nakul Tyagi	43723210001	Nakul
2.	Jyoti	43723210002	Jyoti
3.	Manshi Antil	43723210003	Manshi
4.	Sobhit Kumar	43723210004	Sobhit

**Teaching Faculty:**

S.No	Subject Code	Subject Title	Faculty Name
1	22AGBS101	Fundamentals of Horticulture	Dr. Sachin Kishor
2	22AGBS102	Fundamentals of Plant Biochemistry and Biotechnology	Dr. Saurabh K Verma
3	22AGBS103	Fundamentals of Soil Science	Dr. Saurabh K Verma
4	22AGBS104	Introduction to Forestry	Dr. Ajay Patel
5	21AGBS209	Comprehension & Communication Skills in English	Ms Shruti Mokta
6	22AGBS105	Fundamentals of Agronomy	Dr. Saurabh K Verma
7	22AGBS109	Elementary Mathematics*	Dr. Sanjay Kumar
8	22AGBS106	Agricultural Heritage*	Dr. Ajay Patel
9	22AGBS107	Rural Sociology & Educational Psychology	Dr. Sachin Kishor
10	22AGBS108	Human Values & Ethics (non gradial)	Dr. N. L. Saroj





11		NSS/NCC/Physical Education & Yoga Practices**	SONIA BATLA
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**Point Discussed:**

S.No	Sub Code & Title	Teaching Faculty	Discussion Topic	Student Response
1	22AGBS102 Fundamentals of Plant Biochemistry and Biotechnology	Dr. Saurabh K Verma	1. Syllabus Covered? 2. Subject Teaching? 3. Assignment Given? 4. Assignment Evaluated? 5. Class Notes Given? 6. Other problem of the subject	40% syllabus is covered.  Assignments are given and evaluated by teachers. Class and subject content is given through PPT and Notes.
2	23AGBS103 Fundamentals of Soil Science	Dr. Saurabh K Verma	1. Syllabus Covered? 2. Subject Teaching? 3. Assignment Given? 4. Assignment Evaluated? 5. Class Notes Given? 6. Other problem of the subject	40% syllabus is covered.  Assignments are given and evaluated by teachers. Class and subject content is given through PPT and Notes.
3	22AGBS105 Fundamentals of Agronomy	Dr. Saurabh K Verma	1. Syllabus Covered? 2. Subject Teaching? 3. Assignment Given? 4. Assignment Evaluated? 5. Class Notes Given? 6. Other problem of the subject	35% syllabus is covered.  Assignments are given and evaluated by teachers. Class and subject content is given through PPT and Notes.
4	22AGBS101 Fundamentals of Horticulture	Dr. Sachin Kishor	1. Syllabus Covered? 2. Subject Teaching? 3. Assignment Given? 4. Assignment Evaluated? 5. Class Notes Given? 6. Other problem of the subject	30% syllabus is covered.  Assignments are given and evaluated by teachers. Class and subject content is given through PPT and Notes.

Other points discussed in the class committee meeting:

  
(Class Incharge)

  
(HOD)

**SRM UNIVERSITY, DELHI-NCR, SONEPAT HARYANA**  
**Department of Agriculture Science**  
**Session 2023-24 (Odd Semester)**

Date: 20/10/2023

Minutes of 9<sup>th</sup> Class Committee Meeting held on 20/10/2023 at 114, 12 PM.

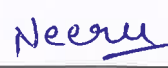

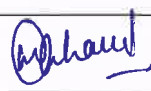
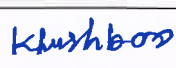
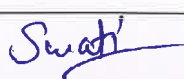
The 9<sup>th</sup> class committee meeting chaired by **Dr. Ajay Patel** was conducted on 20/10/2023, 114 at 12.00 PM in presence of student's representatives of B.Sc. Agriculture 3<sup>rd</sup> Semester following members:

Chairperson : Dr. Nanhe Lal Saroj

Class In charge: Dr. Sachin Kishor

Class counselor: Dr. Ajay Patel

**Students Representative:**

S.No.	Students Name	Registration No	Signature
1.	Neeru	43722210001	
2.	Rimsha Kaukab	43722210002	
3.	Chhavi	43722210003	
4.	Khushboo	43722210004	
5.	Swati	43722210005	

**Teaching Faculty:**

S. No	Subject Code	Subject Title	Faculty Name
1.	21AGBS301	Crop Production Technology – I (Kharif Crops)	Dr. N. L. Saroj
2.	21AGBS302	Fundamentals of Plant Pathology	Dr. Sachin Kishor
3.	21AGBS303	Agricultural Finance and Cooperation	Dr. Ajay Patel
4.	21AGBS304	Farm Machinery and Power	Dr. A. Patel
5.	21AGBS305	Principles of Seed Technology	Dr. Sachin Kishor
6.	21AGBS306	Production Technology for Vegetables and Spices	Dr. N. L. Saroj
7.	21AGBS371	Statistical Methods	Dr. Arti Tyagi
8.	21AGBS307	Livestock and Poultry Management	Dr. N L Saroj
9.	21AGBS308	Rural Sociology and Educational Psychology	Dr. Anuradha
10	NSS/NCC	NSS/NCC/Physical Education & Yoga	Physical Aducation
11	21AGBS309	Live Project & Industrial Visit	Dr. Ajay Patel
12	TWIS (21SS152)	Team Work and Interpersonal Skills	Dr. Deepak Kumar

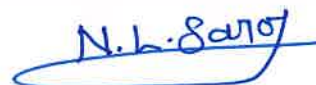
**Point Discussed:**

S.No	Sub Code & Title	Teaching Faculty	Discussion Topic	Student Response
1	21AGBS301 Crop Production Technology – I (Kharif Crops)	Dr. Nanhe Lal Saroj	1. Syllabus Covered? 2. Subject Teaching? 3. Assignment Given? 4. Assignment Evaluated? 5. Class Notes Given? 6. Other problem of the subject	25% syllabus is covered.  Assignments are given and evaluated by teachers. Class and subject content is given through PPT and Notes.
2	21AGBS303 Agricultural Finance and Cooperation	Dr. Ajay Patel	1. Syllabus Covered? 2. Subject Teaching? 3. Assignment Given? 4. Assignment Evaluated? 5. Class Notes Given? 6. Other problem of the subject	30% syllabus is covered.  Assignments are given and evaluated by teachers. Class and subject content is given through PPT and Notes.
3	21AGBS306 Production Technology for Vegetables and Spices	Dr. Nanhe Lal Saroj	1. Syllabus Covered? 2. Subject Teaching? 3. Assignment Given? 4. Assignment Evaluated? 5. Class Notes Given? 6. Other problem of the subject	35% syllabus is covered.  Assignments are given and evaluated by teachers. Class and subject content is given through PPT and Notes.
4	22AGBS101  Fundamental s of Horticulture	Dr. Sachin Kishor	1. Syllabus Covered? 2. Subject Teaching? 3. Assignment Given? 4. Assignment Evaluated? 5. Class Notes Given? 6. Other problem of the subject	30% of the syllabus is covered.  Assignments are given and evaluated by teachers. Class and subject content is given through PPT and Notes.

Other points discussed in the class committee meeting:



(Class Incharge)



(HOD)

**SRM UNIVERSITY, DELHI-NCR, SONEPAT HARYANA**

**Department of Agriculture**  
**Session 2023-24 (Odd Semester)**

Date: 20/10/2023

Minutes of 9<sup>th</sup> Class Committee Meeting held on 20/10/2023 at 114, 12 PM.

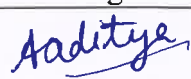

The 9<sup>th</sup> class committee meeting chaired by **Dr. Ajay Patel** was conducted on 20/10/2023, 114 at 12.00 PM in presence of student's representatives of B.Sc. Agriculture 5<sup>th</sup> Semester following members:

Chairperson : Dr. Nanhe Lal Saroj

Class In charge: Dr. Nanhe Lal Saroj

Class counselor: Dr. Ajay Patel

**Students Representative:**

S.No.	Students Name	Registration No	Signature
1.	Aditya Parashar	43721210001	
2.	Ashwini Sharma	43721210002	

**Teaching Faculty:**

S.No	Subject Code	Subject Title	Faculty Name
1.	21AGBS501	Principles of Integrated Pest and Disease Management	Dr. N.L. Saroj
2.	21AGBS502	Problematic Soils and their Management	Dr. Saurabh K Verma
3.	21AGBS503	Pests of crops and Stored Grain and their Management	Dr. N.L. Saroj
4.	21AGBS504	Diseases of Field and Horticultural Crops and their Management -I	Dr. N.L. Saroj
5.	21AGBS505	Crop Improvement-I ( <i>Kharif Crops</i> )	Dr. N.L. Saroj
6.	21AGBS506	Entrepreneurship Development and Business Communication	Dr. N.L. Saroj
7.	21AGBS507	Geoinformatics and Nano-technology and Precision Farming	Dr. Ajay Patel
8.	21AGBS508	Practical Crop Production – I ( <i>Kharif crops</i> )	Dr. Saurabh K Verma
9.	21AGBS509	Intellectual Property Rights	Dr. S. Kishor
10.	21AGBS510	Food Safety and Standards (Elective)	Dr. Ajay Patel
11.	21AGBS511	Live Project & Industrial Visit	Dr. Ajay Patel
12.	21SS554	Professional Writing Skills & Interpersonal Skills: Strategies	Anmol

**Point Discussed:**

S.No	Sub Code & Title	Teaching Faculty	Discussion Topic	Student Response
1	21AGBS501 & Principles of Integrated Pest and Disease Management	Dr. Nanhe Lal Saroj	Syllabus Covered? Subject Teaching? Assignment Given? Assignment Evaluated? Class Notes Given? Other problem of the subject	35% syllabus is covered.  Assignments are given and evaluated by teachers. Class and subject content is given through PPT and Notes.
2	21AGBS510 & Food Safety and Standards (Elective)	Dr. Ajay Patel	Syllabus Covered? Subject Teaching? Assignment Given? Assignment Evaluated? Class Notes Given? Other problem of the subject	40% syllabus is covered.  Assignments are given and evaluated by teachers. Class and subject content is given through PPT and Notes.
3	21AGBS505 & Crop Improvement-I (Kharif Crops)	Dr. Nanhe Lal Saroj	Syllabus Covered? Subject Teaching? Assignment Given? Assignment Evaluated? Class Notes Given? Other problem of the subject	35% syllabus is covered.  Assignments are given and evaluated by teachers. Class and subject content is given through PPT and Notes.
4	21AGBS509 & Intellectual Property Rights	Dr. Sachin Kishor	Syllabus Covered? Subject Teaching? Assignment Given? Assignment Evaluated? Class Notes Given? Other problem of the subject	30% of the syllabus is covered.  Assignments are given and evaluated by teachers. Class and subject content is given through PPT and Notes.

Other points discussed in the class committee meeting:

(Class Incharge)

N.L. Saroj

(HOD)



**SRM UNIVERSITY, DELHI-NCR, SONEPAT HARYANA****Department of Agriculture Science****Session 2023-24 (Odd Semester)**

Date: 19/01/2024

**Minutes of 10<sup>th</sup> Class Committee Meeting held on 19/01/2024 at 114, 10.30 AM.**

The 10<sup>th</sup> class committee meeting chaired by **Dr. Ajay Patel** was conducted on 19/01/2024, 114 at 10:30 AM in presence of student's representatives of B.Sc. Agriculture 1<sup>st</sup> Semester following members:

Chairperson : Dr. Ajay Patel

Class In charge: Dr. Saurabh K Verma

Class counselor: Dr. Nanhe Lal Saroj

**Students Representative:**

S.No.	Students Name	Registration No	Signature
1.	Nakul Tyagi	43723210001	<i>Nakul</i>
2.	Jyoti	43723210002	<i>Jyoti</i>
3.	Manshi Antil	43723210003	<i>Manshi</i>
4.	Sobhit Kumar	43723210004	<i>Sobhit</i>

**Teaching Faculty:**

S.No	Subject Code	Subject Title	Faculty Name
1	22AGBS101	Fundamentals of Horticulture	Dr. Sachin Kishor
2	22AGBS102	Fundamentals of Plant Biochemistry and Biotechnology	Dr. Saurabh K Verma
3	22AGBS103	Fundamentals of Soil Science	Dr. Saurabh K Verma
4	22AGBS104	Introduction to Forestry	Dr. Ajay Patel
5	21AGBS209	Comprehension & Communication Skills in English	Ms Shruti Mokta
6	22AGBS105	Fundamentals of Agronomy	Dr. Saurabh K Verma
7	22AGBS109	Elementary Mathematics*	Dr. Sanjey Kumar
8	22AGBS106	Agricultural Heritage*	Dr. Ajay Patel
9	22AGBS107	Rural Sociology & Educational Psychology	Dr. Sachin Kishor
10	22AGBS108	Human Values & Ethics (non gradial)	Dr. N. L. Saroj

11		NSS/NCC/Physical Education & Yoga Practices**	SONIA BATLA
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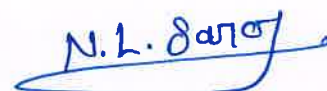
**Point Discussed:**

S.No	Sub Code & Title	Teaching Faculty	Discussion Topic	Student Response
1	22AGBS102 Fundamentals of Plant Biochemistry and Biotechnology	Dr. Saurabh K Verma	1. Syllabus Covered? 2. Subject Teaching? 3. Assignment Given? 4. Assignment Evaluated? 5. Practical Exam 1. Internal Theory marks	Syllabus is covered. Internal Theory marks are uploaded on ERP.  External Practical Exams are conducted successfully, and the marks are uploaded on ERP
2	23AGBS103 Fundamentals of Soil Science	Dr. Saurabh K Verma	1. Syllabus Covered? 2. Subject Teaching? 3. Assignment Given? 4. Assignment Evaluated? 5. Practical Exam 1. Internal Theory marks	Syllabus is covered. Internal Theory marks are uploaded on ERP.  External Practical Exams are conducted successfully, and the marks are uploaded on ERP
3	22AGBS105 Fundamentals of Agronomy	Dr. Saurabh K Verma	1. Syllabus Covered? 2. Subject Teaching? 3. Assignment Given? 4. Assignment Evaluated? 5. Practical Exam 1. Internal Theory marks	Syllabus is covered. Internal Theory marks are uploaded on ERP.  External Practical Exams are conducted successfully, and the marks are uploaded on ERP
4	22AGBS101 Fundamentals of Horticulture	Dr. Sachin Kishor	1. Syllabus Covered? 2. Subject Teaching? 3. Assignment Given? 4. Assignment Evaluated? 5. Practical Exam 1. Internal Theory marks	Syllabus is covered. Internal Theory marks are uploaded on ERP.  External Practical Exams are conducted successfully, and the marks are uploaded on ERP

Other points discussed in the class committee meeting:



(Class Incharge)



(HOD)

**SRM UNIVERSITY, DELHI-NCR, SONEPAT HARYANA****Department of Agriculture Science****Session 2023-24 (Odd Semester)**

Date: 19/01/2024

**Minutes of 10<sup>th</sup> Class Committee Meeting held on 10/01/2024 at 114, 12 PM.**

The 10<sup>th</sup> class committee meeting chaired by **Dr. Ajay Patel** was conducted on 10/01/2024, 114 at 12.00 PM in presence of student's representatives of B.Sc. Agriculture 3<sup>rd</sup> Semester following members:

Chairperson : Dr. Nanhe Lal Saroj

Class In charge: Dr. Sachin Kishor

Class counselor: Dr. Ajay Patel

**Students Representative:**

S.No.	Students Name	Registration No	Signature
1.	Neeru	43722210001	Neeru
2.	Rimsha Kaukab	43722210002	Rimsha
3.	Chhavi	43722210003	Chhavi
4.	Khushboo	43722210004	Khushboo
5.	Swati	43722210005	Swati


**Teaching Faculty:**


S. No	Subject Code	Subject Title	Faculty Name
1.	21AGBS301	Crop Production Technology – I (Kharif Crops)	Dr. N. L. Saroj
2.	21AGBS302	Fundamentals of Plant Pathology	Dr. Sachin Kishor
3.	21AGBS303	Agricultural Finance and Cooperation	Dr. Ajay Patel
4.	21AGBS304	Farm Machinery and Power	Dr. A. Patel
5.	21AGBS305	Principles of Seed Technology	Dr. Sachin Kishor
6.	21AGBS306	Production Technology for Vegetables and Spices	Dr. N. L. Saroj
7.	21AGBS371	Statistical Methods	Dr. Arti Tyagi
8.	21AGBS307	Livestock and Poultry Management	Dr. N L Saroj
9.	21AGBS308	Rural Sociology and Educational Psychology	Dr. Anuradha
10.	NSS/NCC	NSS/NCC/Physical Education & Yoga	Physical Aducation
11.	21AGBS309	Live Project & Industrial Visit	Dr. Ajay Patel
12.	TWIS (21SS152)	Team Work and Interpersonal Skills	Dr. Deepak Kumar

**Point Discussed:**

S.No	Sub Code & Title	Teaching Faculty	Discussion Topic	Student Response
1	21AGBS301 Crop Production Technology – I (Kharif Crops)	Dr. Nanhe Lal Saroj	6. Syllabus Covered? 7. Subject Teaching? 8. Assignment Given? 9. Assignment Evaluated? 10. Practical Exam 1. Internal Theory marks	Syllabus is covered. Internal Theory marks are uploaded on ERP.  External Practical Exams are conducted successfully, and the marks are uploaded on ERP
2	21AGBS303 Agricultural Finance and Cooperation	Dr. Ajay Patel	6. Syllabus Covered? 7. Subject Teaching? 8. Assignment Given? 9. Assignment Evaluated? 10. Practical Exam 1. Internal Theory marks	Syllabus is covered. Internal Theory marks are uploaded on ERP.  External Practical Exams are conducted successfully, and the marks are uploaded on ERP
3	21AGBS306 Production Technology for Vegetables and Spices	Dr. Nanhe Lal Saroj	6. Syllabus Covered? 7. Subject Teaching? 8. Assignment Given? 9. Assignment Evaluated? 10. Practical Exam 1. Internal Theory marks	Syllabus is covered. Internal Theory marks are uploaded on ERP.  External Practical Exams are conducted successfully, and the marks are uploaded on ERP
4	22AGBS101 Fundamentals of Horticulture	Dr. Sachin Kishor	6. Syllabus Covered? 7. Subject Teaching? 8. Assignment Given? 9. Assignment Evaluated? 10. Practical Exam 1. Internal Theory marks	Syllabus is covered. Internal Theory marks are uploaded on ERP.  External Practical Exams are conducted successfully, and the marks are uploaded on ERP

Other points discussed in the class committee meeting:

  
(Class Incharge)

  
(HOD)

**SRM UNIVERSITY, DELHI-NCR, SONEPAT HARYANA****Department of Agriculture  
Session 2023-24 (Odd Semester)**

Date: 19/01/2024

**Minutes of 10<sup>th</sup> Class Committee Meeting held on 19/01/2024 at 114, 12 PM.**



The 10<sup>th</sup> class committee meeting chaired by **Dr. Ajay Patel** was conducted on 19/01/2024, 114 at 12.00 PM in presence of student's representatives of B.Sc. Agriculture 5<sup>th</sup> Semester following members:

Chairperson : Dr. Nanhe Lal Saroj

Class In charge: Dr. Nanhe Lal Saroj

Class counselor: Dr. Ajay Patel

**Students Representative:**

S.No.	Students Name	Registration No	Signature
1.	Aditya Parashar	43721210001	
2.	Ashwini Sharma	43721210002	

**Teaching Faculty:**

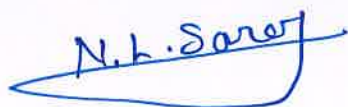
S.No	Subject Code	Subject Title	Faculty Name
1.	21AGBS501	Principles of Integrated Pest and Disease Management	Dr. N.L. Saroj
2.	21AGBS502	Problematic Soils and their Management	Dr. Saurabh K Verma
3.	21AGBS503	Pests of crops and Stored Grain and their Management	Dr. N.L. Saroj
4.	21AGBS504	Diseases of Field and Horticultural Crops and their Management -I	Dr. N.L. Saroj
5.	21AGBS505	Crop Improvement-I ( <i>Kharif Crops</i> )	Dr. N.L. Saroj
6.	21AGBS506	Entrepreneurship Development and Business Communication	Dr. N.L. Saroj
7.	21AGBS507	Geoinformatics and Nano-technology and Precision Farming	Dr. Ajay Patel
8.	21AGBS508	Practical Crop Production – I ( <i>Kharif crops</i> )	Dr. Saurabh K Verma
9.	21AGBS509	Intellectual Property Rights	Dr. S. Kishor
10	21AGBS510	Food Safety and Standards (Elective)	Dr. Ajay Patel
11	21AGBS511	Live Project & Industrial Visit	Dr. Ajay Patel
12	21SS554	Professional Writing Skills & Interpersonal Skills: Strategies	Anmol



**Point Discussed:**

S.No	Sub Code & Title	Teaching Faculty	Discussion Topic	Student Response
1	21AGBS501 & Principles of Integrated Pest and Disease Management	Dr. Nanhe Lal Saroj	11. Syllabus Covered? 12. Subject Teaching? 13. Assignment Given? 14. Assignment Evaluated? 15. Practical Exam Internal Theory marks	Syllabus is covered. Internal Theory marks are uploaded on ERP.  External Practical Exams are conducted successfully, and the marks are uploaded on ERP
2	21AGBS510 & Food Safety and Standards (Elective)	Dr. Ajay Patel	11. Syllabus Covered? 12. Subject Teaching? 13. Assignment Given? 14. Assignment Evaluated? 15. Practical Exam Internal Theory marks	Syllabus is covered. Internal Theory marks are uploaded on ERP.  External Practical Exams are conducted successfully, and the marks are uploaded on ERP
3	21AGBS505 & Crop Improvement-I (Kharif Crops)	Dr. Nanhe Lal Saroj	11. Syllabus Covered? 12. Subject Teaching? 13. Assignment Given? 14. Assignment Evaluated? 15. Practical Exam Internal Theory marks	Syllabus is covered. Internal Theory marks are uploaded on ERP.  External Practical Exams are conducted successfully, and the marks are uploaded on ERP
4	21AGBS509 & Intellectual Property Rights	Dr. Sachin Kishor	11. Syllabus Covered? 12. Subject Teaching? 13. Assignment Given? 14. Assignment Evaluated? 15. Practical Exam Internal Theory marks	Syllabus is covered. Internal Theory marks are uploaded on ERP.  External Practical Exams are conducted successfully, and the marks are uploaded on ERP

Other points discussed in the class committee meeting:



(Class Incharge)



(HOD)

**SRM UNIVERSITY, DELHI-NCR, SONEPAT HARYANA**  
**Department of Agriculture Science**  
**Session 2023-24 (Even Semester)**

Date: 02/04/2024

Minutes of 11<sup>th</sup> Class Committee Meeting held on 02/04/2024 at 114, 10.30 AM.


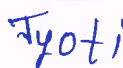


The 11<sup>th</sup> class committee meeting chaired by **Dr. Ajay Patel** was conducted on 02/04/2024, 114 at 10:30 AM in presence of student's representatives of B.Sc. Agriculture 2<sup>nd</sup> Semester following members:

Chairperson : Dr. Ajay Patel

Class In charge: Dr. Saurabh K Verma

Class counselor: Dr. Nanhe Lal Saroj

**Students Representative:**

S.No.	Students Name	Registration No	Signature
1.	Nakul Tyagi	43723210001	
2.	Jyoti	43723210002	
3.	Manshi Antil	43723210003	
4.	Sobhit Kumar	43723210004	

**Teaching Faculty:**

S.No	Subject Code	Subject Title	Faculty Name
1	22AGBS201	Fundamentals of Genetics	Dr. Sachin
2	22AGBS202	Agricultural Microbiology	Dr. Anjali
3	22AGBS203	Introductory Soil and Water Conservation Engineering	Dr. Ajay
4	22AGBS204	Fundamentals of Crop Physiology	Dr. N. L. Saroj
5	22AGBS205	Fundamentals of Agricultural Economics	Dr. Neha Bansal
6	22AGBS206	Fundamentals of Plant Pathology	Dr. Sachin
7	22AGBS207	Fundamentals of Entomology	Dr. Saurabh
8	22AGBS208	Fundamentals of Agricultural Extension Education	Dr. Saurabh
9	22AGBS209	Communication Skills and Personality Development	Dr. Alka Vishwakarma

**Point Discussed:**

S. No	Sub Code & Title	Teaching Faculty	Discussion Topic	Student Response
1	22AGBS207 & Fundamentals of Entomology	Dr. Saurabh K Verma	1. Syllabus Covered? 2. Subject Teaching? 3. Assignment Given? 4. Assignment Evaluated? 5. Practical Exam 6. Internal Theory marks	25% syllabus is covered.  Assignments are given and evaluated by teachers. Class and subject content is given through PPT and Notes.
2	23AGBS203 & Introductory Soil and Water Conservation Engineering	Dr. Ajay Patel	1. Syllabus Covered? 2. Subject Teaching? 3. Assignment Given? 4. Assignment Evaluated? 5. Practical Exam 6. Internal Theory marks	30% of the syllabus is covered.  Assignments are given and evaluated by teachers. Class and subject content is given through PPT and Notes.
3	22AGBS204 & Fundamentals of Crop Physiology	Dr. N L Saroj	1. Syllabus Covered? 2. Subject Teaching? 3. Assignment Given? 4. Assignment Evaluated? 5. Practical Exam 6. Internal Theory marks	35% syllabus is covered.  Assignments are given and evaluated by teachers. Class and subject content is given through PPT and Notes.
4	22AGBS206 & Fundamentals of Plant Pathology	Dr. Sachin Kishor	1. Syllabus Covered? 2. Subject Teaching? 3. Assignment Given? 4. Assignment Evaluated? 5. Practical Exam 6. Internal Theory marks	30% of the syllabus is covered.  Assignments are given and evaluated by teachers. Class and subject content is given through PPT and Notes.

(Class Incharge)

(HOD)

**SRM UNIVERSITY, DELHI-NCR, SONEPAT HARYANA****Department of Agriculture Science****Session 2023-24 (Even Semester)**

Date: 02/04/2024

**Minutes of 11<sup>th</sup> Class Committee Meeting held on 02/04/2024 at 114, 12 PM.**

The 11<sup>th</sup> class committee meeting chaired by **Dr. Ajay Patel** was conducted on 02/04/2024, 114 at 12.00 PM in presence of student's representatives of B.Sc. Agriculture 4<sup>th</sup> Semester following members:

Chairperson : Dr. Nanhe Lal Saroj

Class In charge: Dr. Sachin Kishor

Class counselor: Dr. Ajay Patel

**Students Representative:**


S.No.	Students Name	Registration No	Signature
1.	Neeru	43722210001	Neeru
2.	Rimsha Kaukab	43722210002	Rimsha
3.	Chhavi	43722210003	Chhavi
4.	Khushboo	43722210004	Khushboo
5.	Swati	43722210005	Swati

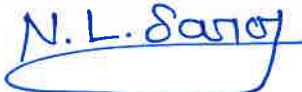
**Teaching Faculty:**

S. No	Subject Code	Subject Title	Faculty Name
1.	22AGBS401	Crop Production Technology –II ( <i>Rabi Crops</i> )	Dr. Saurabh
2.	22AGBS402	Production Technology for Ornamental Crops, MAP and Landscaping	Dr. N. L. Saroj
3.	22AGBS403	Renewable Energy and Green Technology	Dr. Ajay
4.	22AGBS404	Problematic Soils and their Management	Dr. Saurabh
5.	22AGBS405	Production Technology for Fruit and Plantation Crops	Dr. Sachin
6.	22AGBS406	Principles of Seed Technology	Dr. Saurabh
7.	22AGBS407	Farming System & Sustainable Agriculture	Dr. Saurabh
8.	22AGBS408	Agricultural Marketing Trade & Prices	Management
9.	22AGBS409	Introductory Agro-meteorology & Climate Change	Dr. Ajay patel
10.	22AGBS410	Landscaping (Elective Course)	Dr. Sachin

**Point Discussed:**

S. No	Sub Code & Title	Teaching Faculty	Discussion Topic	Student Response
1	21AGBS402 & Production Technology for Ornamental Crops, MAP and Landscaping	Dr. Nanhe Lal Saroj	1.Syllabus Covered? 2.Subject Teaching? 3.Assignment Given? 4.Assignment Evaluated? 5.Practical Exam 6.Internal Theory marks	25% syllabus is covered.  Assignments are given and evaluated by teachers. Class and subject content is given through PPT and Notes.
2	21AGBS403 & Renewable Energy and Green Technology	Dr. Ajay Patel	1.Syllabus Covered? 2.Subject Teaching? 3.Assignment Given? 4.Assignment Evaluated? 5.Practical Exam 6.Internal Theory marks	30% of the syllabus is covered.  Assignments are given and evaluated by teachers. Class and subject content is given through PPT and Notes.
3	21AGBS406 & Principles of Seed Technology	Dr. Saurabh K Verma	1.Syllabus Covered? 2.Subject Teaching? 3.Assignment Given? 4.Assignment Evaluated? 5.Practical Exam 6.Internal Theory marks	35% syllabus is covered.  Assignments are given and evaluated by teachers. Class and subject content is given through PPT and Notes.
4	22AGBS405 & Production Technology for Fruit and Plantation Crops	Dr. Sachin Kishor	1.Syllabus Covered? 2.Subject Teaching? 3.Assignment Given? 4.Assignment Evaluated? 5.Practical Exam 6.Internal Theory marks	30% of the syllabus is covered.  Assignments are given and evaluated by teachers. Class and subject content is given through PPT and Notes.

  
(Class Incharge)

  
(HOD)



**SRM UNIVERSITY, DELHI-NCR, SONEPAT HARYANA**  
**Department of Agriculture**  
**Session 2023-24 (Even Semester)**

Date: 02/04/2024

Minutes of 11<sup>th</sup> Class Committee Meeting held on 02/04/2024 at 114, 12 PM.



The 11<sup>th</sup> class committee meeting chaired by **Dr. Ajay Patel** was conducted on 02/04/2024, 114 at 12.00 PM in presence of student's representatives of B.Sc. Agriculture 6<sup>th</sup> Semester following members:

Chairperson : Dr. Nanhe Lal Saroj

Class In charge: Dr. Nanhe Lal Saroj

Class counselor: Dr. Ajay Patel

**Students Representative:**

S.No.	Students Name	Registration No	Signature
1.	Aditya Parashar	43721210001	
2.	Ashwini Sharma	43721210002	

**Teaching Faculty:**

S.No	Subject Code	Subject Title	Faculty Name
1.	21AGBS601	Rainfed Agriculture & Watershed Management	Dr. N. L. Saroj
2.	21AGBS602	Protected Cultivation and Secondary Agriculture	Dr. N. L. Saroj
3.	21AGBS603	Diseases of Field and Horticultural Crops and their Management-II	Dr. N.L Saroj
4.	21AGBS604	Post-harvest Management and Value Addition of Fruits and Vegetables	Dr. Sachin
5.	21AGBS605	Management of Beneficial Insects	Dr. Sachin
6.	21AGBS606	Crop Improvement-II (Rabi crops)	Dr. N.L. Saroj
7.	21AGBS608	Principles of Organic Farming	Dr. Saurabh
8.	21AGBS609	Farm Management, Production & Resource Economics	Dr. Ajay
9.	21AGBS610	Principles of Food Science and Nutrition	Dr. Ajay
10	21AGBS611	Hi-Tech Horticulture (Elective Course)	Dr. N.L. Saroj
11	21AGBS607P	Practical Crop Production –II (Rabi crops) Practical	Dr. Ajay

**Point Discussed:**

S.No	Sub Code & Title	Teaching Faculty	Discussion Topic	Student Response
1	21AGBS601 & Rainfed Agriculture & Watershed Management	Dr. Nanhe Lal Saroj	1.Syllabus Covered? 2.Subject Teaching? 3.Assignment Given? 4.Assignment Evaluated? 5.Practical Exam 6.Internal Theory marks	25% syllabus is covered.  Assignments are given and evaluated by teachers. Class and subject content is given through PPT and Notes.
2	21AGBS609 & Farm Management, Production & Resource Economics	Dr. Ajay Patel	1.Syllabus Covered? 2.Subject Teaching? 3.Assignment Given? 4.Assignment Evaluated? 5.Practical Exam 6.Internal Theory marks	30% of the syllabus is covered.  Assignments are given and evaluated by teachers. Class and subject content is given through PPT and Notes.
3	21AGBS608 & Principles of Organic Farming	Dr. Saurabh K. Verma	1.Syllabus Covered? 2.Subject Teaching? 3.Assignment Given? 4.Assignment Evaluated? 5.Practical Exam 6.Internal Theory marks	35% syllabus is covered.  Assignments are given and evaluated by teachers. Class and subject content is given through PPT and Notes.
4	21AGBS605 & Management of Beneficial Insects	Dr. Sachin Kishor	1.Syllabus Covered? 2.Subject Teaching? 3.Assignment Given? 4.Assignment Evaluated? 5.Practical Exam 6.Internal Theory marks	30% of the syllabus is covered.  Assignments are given and evaluated by teachers. Class and subject content is given through PPT and Notes.



(Class Incharge)



(HOD)

**SRM UNIVERSITY, DELHI-NCR, SONEPAT HARYANA****Department of Agriculture Science****Session 2023-24 (Even Semester)**

Date: 28/06/2024

**Minutes of 12<sup>th</sup> Class Committee Meeting held on 28/06/2024 at 114, 10.30 AM.**





The 12<sup>th</sup> class committee meeting chaired by **Dr. Ajay Patel** was conducted on 28/06/2024, 114 at 10:30 AM in presence of student's representatives of B.Sc. Agriculture 2<sup>nd</sup> Semester following members:

Chairperson : Dr. Ajay Patel

Class In charge: Dr. Saurabh K Verma

Class counselor: Dr. Nanhe Lal Saroj

**Students Representative:**

S.No.	Students Name	Registration No	Signature
1.	Nakul Tyagi	43723210001	
2.	Jyoti	43723210002	
3.	Manshi Antil	43723210003	
4.	Sobhit Kumar	43723210004	

**Teaching Faculty:**

S.No	Subject Code	Subject Title	Faculty Name
1	22AGBS201	Fundamentals of Genetics	Dr. Sachin
2	22AGBS202	Agricultural Microbiology	Dr. Anjali
3	22AGBS203	Introductory Soil and Water Conservation Engineering	Dr. Ajay
4	22AGBS204	Fundamentals of Crop Physiology	Dr. N. L. Saroj
5	22AGBS205	Fundamentals of Agricultural Economics	Dr. Neha Bansal
6	22AGBS206	Fundamentals of Plant Pathology	Dr. Sachin
7	22AGBS207	Fundamentals of Entomology	Dr. Saurabh
8	22AGBS208	Fundamentals of Agricultural Extension Education	Dr. Saurabh
9	22AGBS209	Communication Skills and Personality Development	Dr. Alka Vishwakarma

**Point Discussed:**

S. No	Sub Code & Title	Teaching Faculty	Discussion Topic	Student Response
1	22AGBS207 & Fundamentals of Entomology	Dr. Saurabh K Verma	1. Syllabus Covered? 2. Subject Teaching? 3. Assignment Given? 4. Assignment Evaluated? 5. Practical Exam 6. Internal Theory marks	Syllabus is covered. Internal Theory marks are uploaded on ERP.  External Practical Exams are conducted successfully, and the marks are uploaded on ERP
2	23AGBS203 & Introductory Soil and Water Conservation Engineering	Dr. Ajay Patel	1. Syllabus Covered? 2. Subject Teaching? 3. Assignment Given? 4. Assignment Evaluated? 5. Practical Exam 6. Internal Theory marks	Syllabus is covered. Internal Theory marks are uploaded on ERP.  External Practical Exams are conducted successfully, and the marks are uploaded on ERP
3	22AGBS204 & Fundamentals of Crop Physiology	Dr. N L Saroj	1. Syllabus Covered? 2. Subject Teaching? 3. Assignment Given? 4. Assignment Evaluated? 5. Practical Exam 6. Internal Theory marks	Syllabus is covered. Internal Theory marks are uploaded on ERP.  External Practical Exams are conducted successfully, and the marks are uploaded on ERP
4	22AGBS206 & Fundamentals of Plant Pathology	Dr. Sachin Kishor	1. Syllabus Covered? 2. Subject Teaching? 3. Assignment Given? 4. Assignment Evaluated? 5. Practical Exam 6. Internal Theory marks	Syllabus is covered. Internal Theory marks are uploaded on ERP.  External Practical Exams are conducted successfully, and the marks are uploaded on ERP



(Class Incharge)



(HOD)

**SRM UNIVERSITY, DELHI-NCR, SONEPAT HARYANA**  
**Department of Agriculture Science**  
**Session 2023-24 (Even Semester)**

Date: 28/06/2024

Minutes of 12<sup>th</sup> Class Committee Meeting held on 28/06/2024 at 114, 12 PM.

The 12<sup>th</sup> class committee meeting chaired by **Dr. Ajay Patel** was conducted on 28/06/2024, 114 at 12.00 PM in presence of student's representatives of B.Sc. Agriculture 4<sup>th</sup> Semester following members:

Chairperson : Dr. Nanhe Lal Saroj

Class In charge: Dr. Sachin Kishor

Class counselor: Dr. Ajay Patel

**Students Representative:**

S.No.	Students Name	Registration No	Signature
1.	Neeru	43722210001	Neeru
2.	Rimsha Kaukab	43722210002	Rimsha
3.	Chhavi	43722210003	Chhavi
4.	Khushboo	43722210004	Khushboo
5.	Swati	43722210005	Swati

**Teaching Faculty:**

S. No	Subject Code	Subject Title	Faculty Name
1.	22AGBS401	Crop Production Technology –II ( <i>Rabi Crops</i> )	Dr. Saurabh
2.	22AGBS402	Production Technology for Ornamental Crops, MAP and Landscaping	Dr. N. L. Saroj
3.	22AGBS403	Renewable Energy and Green Technology	Dr. Ajay
4.	22AGBS404	Problematic Soils and their Management	Dr. Saurabh
5.	22AGBS405	Production Technology for Fruit and Plantation Crops	Dr. Sachin
6.	22AGBS406	Principles of Seed Technology	Dr. Saurabh
7.	22AGBS407	Farming System & Sustainable Agriculture	Dr. Saurabh
8.	22AGBS408	Agricultural Marketing Trade & Prices	Management
9.	22AGBS409	Introductory Agro-meteorology & Climate Change	Dr. Ajay patel
10.	22AGBS410	Landscaping (Elective Course)	Dr. Sachin

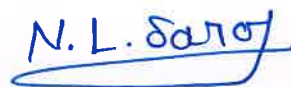


**Point Discussed:**

S. No	Sub Code & Title	Teaching Faculty	Discussion Topic	Student Response
1	21AGBS402 & Production Technology for Ornamental Crops, MAP and Landscaping	Dr. Nanhe Lal Saroj	1.Syllabus Covered? 2.Subject Teaching? 3.Assignment Given? 4.Assignment Evaluated? 5.Practical Exam 6.Internal Theory marks	Syllabus is covered. Internal Theory marks are uploaded on ERP.  External Practical Exams are conducted successfully, and the marks are uploaded on ERP
2	21AGBS403 & Renewable Energy and Green Technology	Dr. Ajay Patel	1.Syllabus Covered? 2.Subject Teaching? 3.Assignment Given? 4.Assignment Evaluated? 5.Practical Exam 6.Internal Theory marks	Syllabus is covered. Internal Theory marks are uploaded on ERP.  External Practical Exams are conducted successfully, and the marks are uploaded on ERP
3	21AGBS406 & Principles of Seed Technology	Dr. Saurabh K Verma	1.Syllabus Covered? 2.Subject Teaching? 3.Assignment Given? 4.Assignment Evaluated? 5.Practical Exam 6.Internal Theory marks	Syllabus is covered. Internal Theory marks are uploaded on ERP.  External Practical Exams are conducted successfully, and the marks are uploaded on ERP
4	22AGBS405 & Production Technology for Fruit and Plantation Crops	Dr. Sachin Kishor	1.Syllabus Covered? 2.Subject Teaching? 3.Assignment Given? 4.Assignment Evaluated? 5.Practical Exam 6.Internal Theory marks	Syllabus is covered. Internal Theory marks are uploaded on ERP.  External Practical Exams are conducted successfully, and the marks are uploaded on ERP



(Class Incharge)



(HOD)

**SRM UNIVERSITY, DELHI-NCR, SONEPAT HARYANA**

**Department of Agriculture  
Session 2023-24 (Even Semester)**

Date: 28/06/2024

Minutes of 12<sup>th</sup> Class Committee Meeting held on 28/06/2024 at 114, 12 PM.



The 12<sup>th</sup> class committee meeting chaired by **Dr. Ajay Patel** was conducted on 28/06/2024, 114 at 12.00 PM in presence of student's representatives of B.Sc. Agriculture 6<sup>th</sup> Semester following members:

Chairperson : Dr. Nanhe Lal Saroj

Class In charge: Dr. Nanhe Lal Saroj

Class counselor: Dr. Ajay Patel

**Students Representative:**

S.No.	Students Name	Registration No	Signature
1.	Aditya Parashar	43721210001	
2.	Ashwini Sharma	43721210002	

**Teaching Faculty:**

S.No	Subject Code	Subject Title	Faculty Name
1.	21AGBS601	Rainfed Agriculture & Watershed Management	Dr. N. L. Saroj
2.	21AGBS602	Protected Cultivation and Secondary Agriculture	Dr. N. L. Saroj
3.	21AGBS603	Diseases of Field and Horticultural Crops and their Management-II	Dr. N.L Saroj
4.	21AGBS604	Post-harvest Management and Value Addition of Fruits and Vegetables	Dr. Sachin
5.	21AGBS605	Management of Beneficial Insects	Dr. Sachin
6.	21AGBS606	Crop Improvement-II (Rabi crops)	Dr. N.L. Saroj
7.	21AGBS608	Principles of Organic Farming	Dr. Saurabh
8.	21AGBS609	Farm Management, Production & Resource Economics	Dr. Ajay
9.	21AGBS610	Principles of Food Science and Nutrition	Dr. Ajay
10	21AGBS611	Hi-Tech Horticulture (Elective Course)	Dr. N.L. Saroj
11	21AGBS607P	Practical Crop Production –II (Rabi crops) Practical	Dr. Ajay

**Point Discussed:**

S.No	Sub Code & Title	Teaching Faculty	Discussion Topic	Student Response
1	21AGBS601 & Rainfed Agriculture & Watershed Management	Dr. Nanhe Lal Saroj	1.Syllabus Covered? 2.Subject Teaching? 3.Assignment Given? 4.Assignment Evaluated? 5.Practical Exam 6.Internal Theory marks	Syllabus is covered. Internal Theory marks are uploaded on ERP.  External Practical Exams are conducted successfully, and the marks are uploaded on ERP
2	21AGBS609 & Farm Management, Production & Resource Economics	Dr. Ajay Patel	1.Syllabus Covered? 2.Subject Teaching? 3.Assignment Given? 4.Assignment Evaluated? 5.Practical Exam 6.Internal Theory marks	Syllabus is covered. Internal Theory marks are uploaded on ERP.  External Practical Exams are conducted successfully, and the marks are uploaded on ERP
3	21AGBS608 & Principles of Organic Farming	Dr. Saurabh K. Verma	1.Syllabus Covered? 2.Subject Teaching? 3.Assignment Given? 4.Assignment Evaluated? 5.Practical Exam 6.Internal Theory marks	Syllabus is covered. Internal Theory marks are uploaded on ERP.  External Practical Exams are conducted successfully, and the marks are uploaded on ERP
4	21AGBS605 & Management of Beneficial Insects	Dr. Sachin Kishor	1.Syllabus Covered? 2.Subject Teaching? 3.Assignment Given? 4.Assignment Evaluated? 5.Practical Exam 6.Internal Theory marks	Syllabus is covered. Internal Theory marks are uploaded on ERP.  External Practical Exams are conducted successfully, and the marks are uploaded on ERP



(Class Incharge)



(HOD)

**Department of Agriculture Science**  
**Mentor- Mentee Minutes of Meeting (MoM)**  
**Programme: B.Sc. (Hons.) Agriculture**

A meeting was conducted on 15 September, 2023 under Mentor-Mentee programme in Room no. 209, Engineering Block, to discuss the issues of the students

**Detail list of students under faculty mentorship**

Department of Agriculture Science		
Mentor	Mentees	Registration No
Dr. N L Saroj	Aditya Parashar	43721210002
	Ashwini Sharma	43721210003
Dr. Ajay Patel	Neeru	43722210001
	Rimsha Kaukab	43722210002
	Chhavi	43722210003
	Khushboo	43722210004
	Swati	43722210005
Dr. Sachin Kishor	Nakul Tyagi	43722210001
	Jyoti	43722210002
	Manshi Antil	43722210003
	Sobhit Kumar	43722210004

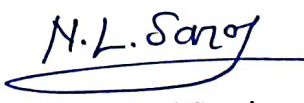
**Point Discussed.**

1. Doubt related to competitive exams.
2. Assignments and quiz.
3. Issues related to language.
4. Course completion in each subject.
5. Study related problems.
6. Mobile is not allowed inside the class.

**Action Taken Report:**

1. A lecture has been scheduled on the topic of career opportunities in agriculture sector.
2. A lecture was conducted to discuss Agricultural Universities and their entrance examination for Masters.
3. Suggested faculties to teach in both languages (Hindi and English) at the start, then gradually shift to the English language.
4. Course completion status from each faculty was enquired.
5. Some of the students had questions related to subjects for them extra attention is given.
6. Mobile was strictly prohibited inside the classrooms.

  
Dr. Ajay Patel  
(Mentor-Mentee Meeting Coordinator)

  
Dr. Nanhe Lal Saroj  
(HoD)



**Department of Agriculture Science**  
**Mentor- Mentee Minutes of Meeting (MoM)**  
**Programme: B.Sc. (Hons.) Agriculture**

A meeting was conducted on 15 April, 2024 under Mentor-Mentee programme in Room no. 209, Engineering Block, to discuss the issues of the students

**Detail list of students under faculty mentorship**


Department of Agriculture Science		
Mentor	Mentees	Registration No
Dr. N L Saroj	Aditya Parashar	43721210002
	Ashwini Sharma	43721210003
Dr. Ajay Patel	Neeru	43722210001
	Rimsha Kaukab	43722210002
	Chhavi	43722210003
	Khushboo	43722210004
	Swati	43722210005
Dr. Sachin Kishor	Nakul Tyagi	43722210001
	Jyoti	43722210002
	Manshi Antil	43722210003
	Sobhit Kumar	43722210004

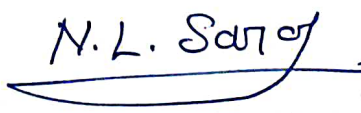
**Point Discussed.**

1. Industrial visit
2. Assignments and quiz.
3. Issues related to language.
4. Course completion in each subject.
5. Study related problems.
6. Mobile is not allowed inside the class.

**Action Taken Report:**

1. An educational visit to Lucknow is planned for all the students .
2. Issues related to incomplete assignment was discussed and resolved.
3. Suggested faculties to teach in both languages (Hindi and English) at the start, then gradually shift to the English language.
4. Course completion status from each faculty will be monitored.
5. Some of students had question related to subjects for them extra attention is given.
6. Mobile was strictly prohibited inside the classrooms.

  
Dr. Ajay Patel  
(Mentor-Mentee Meeting Coordinator)

  
Dr. Nanhe Lal Saroj  
(HoD)





**Attendance List**

Name of Mentees	Reg. No.	Signature
SANIYA JINDAL	42923210001	<i>Saniya</i>
HANU	42923210002	<i>Hanu</i>
SARA KHAN	42923210003	<i>Sara Khan</i>
MAHIMA	42923210006	<i>Mahima</i>
SAANVI	42923210007	<i>Saanvi</i>
KHUSHI	42923210009	<i>Khushi</i>
ROHAN	42923210010	<i>Rohan</i>
KHUSHI DAHIYA	42923210011	<i>Khushi</i>
SONAL	42923210012	<i>Sonal</i>
ISHU	42923210013	<i>Ishu</i>
TANISHQ	42923210015	<i>Tanishq</i>
CHIRAG	42923210016	<i>Chirag</i>
VEENIT	42923210017	<i>Veenit</i>
YASH	42923210018	<i>Yash</i>
RAJA BABU	42923210019	<i>Raja</i>

*Ankit*  
Signature of Mentor



## Minutes of Meeting

**Department: Economics**

**Name of Mentor: Mr. Ankit**

**Agenda(s):**

1. Discussion about the syllabus covered
2. Attendance
3. Extra-curricular activities
4. Library visits
5. Students' Club
6. Innovations in projects

S. No.	Agenda Discussed	Action Taken	Remark
1.	Syllabus covered	Students were asked about the progress of syllabus for each course	Doubts of the students were cleared and were motivated
2	Attendance	Students were motivated to attend the classes on regular basis keeping in mind the 75% criteria	Students were motivated
3	Extra-curricular activities	Students were encouraged to take active part in extra-curricular activities.	Importance of extra-curricular activities was shared and students were motivated
4	Library visits	Students were motivated to make regular visits to library	Motivated to make good use of library and do quality study
5	Students' Club	Students were motivated to take active part in students' club and come up with new and innovative ideas for the activities to be conducted in the club	Students encouraged to spread awareness about creating clubs and take active part in it.
6	Innovations in projects	A brainstorming session was conducted with the students to make them go out of the box for designing innovative projects for Political Science.	Students were motivated.

**Head of Department**

**Signature of Mentor**



**SRM**  
UNIVERSITY  
DELHI-NCR, SONEPAT

### Attendance List

Name of Mentees	Reg. No.	Signature
MUSKAN	42921210004	<i>Muskan</i>
PUNIT	42921210002	<i>Punit</i>
SHREYA JAIN	42921210005	<i>Shreya</i>
ARUN KUMAR	42921210001	<i>Arun</i>

*[Signature]*  
Signature of Mentor





## Minutes of Meeting

**Department: Economics**

**Name of Mentor: Ms. Pooja Dabas**

**Agenda(s):**

1. Discussion about the syllabus covered
2. Attendance
3. Extra-curricular activities
4. Library visits
5. Students' Club
6. Innovations in projects

S. No.	Agenda Discussed	Action Taken	Remark
1.	Syllabus covered	Students were asked about the progress of syllabus for each course	Doubts of the students were cleared and were motivated
2	Attendance	Students were motivated to attend the classes on regular basis keeping in mind the 75% criteria	Students were motivated
3	Extra-curricular activities	Students were encouraged to take active part in extra-curricular activities.	Importance of extra-curricular activities was shared and students were motivated
4	Library visits	Students were motivated to make regular visits to library	Motivated to make good use of library and do quality study
5	Students' Club	Students were motivated to take active part in students' club and come up with new and innovative ideas for the activities to be conducted in the club	Students encouraged to spread awareness about creating clubs and take active part in it.
6	Innovations in projects	A brainstorming session was conducted with the students to make them go out of the box for designing innovative projects for Political Science.	Students were motivated.

**Head of Department**

**Signature of Mentor**



**SRM**  
UNIVERSITY  
DELHI-NCR, SONEPAT

### Attendance List

Name of Mentees	Reg. No.	Signature
VANSH KUCHHAL	42922210001	<i>Vansh</i>
IKSHITA	42922210002	<i>Ikshita</i>
DENZIL SHINU CHACKO	42922210004	<i>Denzil</i>
ARMAAN	42922210006	<i>Armaan</i>
HARSHITA KHATRI	42922210008	<i>Harshita</i>
HARSH PARASHAR	42922210009	<i>Harsh</i>
VAIBHAV SHARMA	42922210010	<i>Vaibhav</i>
MUKUL AHLAWAT	42922210011	<i>Mukul</i>
NITIN KAUSHIK	42922210012	<i>Nitin</i>

*Neha*

Signature of Mentor





## Minutes of Meeting

**Department:** Economics

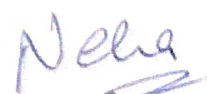
**Name of Mentor:** Ms. Neha Bhatnagar

**Agenda(s):**

1. Examination Stress
2. Indiscipline in class by some student/s
3. Extra-curricular activities
4. Library visits
5. Over head projector

S. No.	Agenda Discussed	Action Taken	Remark
1.	Examination Stress	Students were given counseling session regarding examination stress	
2.	Indiscipline in class by some student/s	Students were motivated to attend the classes on regular basis keeping in mind the 75% criteria	Students were motivated
3.	Extra-curricular activities	Students were encouraged to take active part in extra-curricular activities.	Importance of extra-curricular activities was shared and students were motivated
4.	Library visits	Students were motivated to make regular visits to library	Motivated to make good use of library and do quality study
5.	Over head projector	Matter was reported to the IT department	Recovered within two days

  
Head of Department

  
Signature of Mentor

**Department of English**  
**SRM University Delhi-NCR**

**MENTOR-MENTEE MINUTES OF MEETING**

**16<sup>th</sup> October 2023**

A mentor-mentee meeting was conducted with the students of Batch 2023, Semester I on 16<sup>th</sup> October 2023 (Monday) at 11:30 AM.

**Mentor-Mentee List:**

S.No.	Reg. Number	Name	Semester	Mentor
1	42323210001	BHOOME VATS	1 <sup>st</sup>	Ms. Shikha
2	42323210002	AAYUSH KADYAN	1 <sup>st</sup>	Ms. Shikha
3	42323210003	CHIRAG	1 <sup>st</sup>	Ms. Shikha
4	42323210004	PRERNA	1 <sup>st</sup>	Ms. Shikha
5	42323210006	ABHI KHATRI	1 <sup>st</sup>	Ms. Shikha
6	42323210007	PARAMJEET SAROHA	1 <sup>st</sup>	Ms. Shikha
7	42323210008	TARUNA	1 <sup>st</sup>	Ms. Shikha
8	42323210009	SONIA	1 <sup>st</sup>	Ms. Shikha
9	42323210013	KHUSHI SHARMA	1 <sup>st</sup>	Ms. Shikha
10	42323210014	HARSHITA SHARMA	1 <sup>st</sup>	Ms. Shikha
11	42323210015	HANSA	1 <sup>st</sup>	Ms. Shikha
12	42323210016	DHAVAL	1 <sup>st</sup>	Ms. Shikha
13	42323210017	VANSHIKA SHARMA	1 <sup>st</sup>	Ms. Shikha
14	42323210018	NANDINI	1 <sup>st</sup>	Ms. Shikha
15	42323210019	TANISHA MAHAPTRA	1 <sup>st</sup>	Ms. Shikha
16	42323210020	ANJALI	1 <sup>st</sup>	Ms. Shikha
17	42323210021	JATIN	1 <sup>st</sup>	Ms. Shikha
18	42323210023	RIYA	1 <sup>st</sup>	Ms. Shikha
19	42323210024	VISHAL ANTIL	1 <sup>st</sup>	Ms. Shikha
20	42323210026	AYUSHI	1 <sup>st</sup>	Ms. Shikha
21	42323210027	HIMANSHI SHARMA	1 <sup>st</sup>	Ms. Shikha
22	42323210028	MANSI	1 <sup>st</sup>	Ms. Shikha
23	42323210029	DIKSHA	1 <sup>st</sup>	Ms. Shikha
24	42323210030	KASHISH	1 <sup>st</sup>	Ms. Shikha
25	42323210031	AKSHITA	1 <sup>st</sup>	Ms. Shikha
26	42323210033	KEVEN RAJORA	1 <sup>st</sup>	Ms. Shikha

**Mentees' Attendance:**

S.No.	Reg. Number	Name	Attendance
1	42323210001	BHOOMEE VATS	Present
2	42323210002	AAYUSH KADYAN	Present
3	42323210003	CHIRAG	Present
4	42323210004	PRERNA	Absent
5	42323210006	ABHI KHATRI	Present
6	42323210007	PARAMJEET SAROHA	Absent
7	42323210008	TARUNA	Present
8	42323210009	SONIA	Present
9	42323210013	KHUSHI SHARMA	Absent
10	42323210014	HARSHITA SHARMA	Present
11	42323210015	HANSA	Absent
12	42323210016	DHAVAL	Absent
13	42323210017	VANSHIKA SHARMA	Present
14	42323210018	NANDINI	Present
15	42323210019	TANISHA MAHAPTRA	Present
16	42323210020	ANJALI	Present
17	42323210021	JATIN	Present
18	42323210023	RIYA	Absent
19	42323210024	VISHAL ANTIL	Present
20	42323210026	AYUSHI	Absent
21	42323210027	HIMANSHI SHARMA	Present
22	42323210028	MANSI	Present
23	42323210029	DIKSHA	Present
24	42323210030	KASHISH	Present
25	42323210031	AKSHITA	Absent
26	42323210033	KEVEN RAJORA	Present

**Agenda:**

1. Review mentees' course performance, clarify challenging materials, and offer feedback on their academic journey.
2. Address campus-related issues such as facilities, mental health resources, and encourage participation in extracurricular activities.
3. Highlight upcoming deadlines for assignments and exams, providing tips on time management and preparation strategies.
4. Inform students about relevant academic and cultural events, including conferences, workshops, and literary activities.
5. Ensure mentees are aware of key library tools, research databases, and writing support available for academic work.

**Discussion:**

1. Ms. Shikha asked mentees about their progress in various courses.
2. Seek feedback on teaching methods.
3. Review university facilities and services.
4. The requirement of a minimum of 75% attendance in all courses is informed to all the students.
5. Encourage participation in extracurricular activities.
6. Introduce upcoming conferences and literary events.
7. Mentees shared constructive feedback on the mentorship process which was addressed and facilitated an open discussion to ensure a positive mentorship experience.
8. Verbal feedback on classes and syllabus completion/coverage is taken.
9. The verbal feedback on the courses is satisfactory.
10. Encourage involvement in cultural and literary events.
11. Internships and volunteering opportunities.
12. Plan one-on-one mentorship sessions.

**Adjournment:**

The mentor-mentee meeting with the above-mentioned students concluded at 12:30 PM.



Ms. Shikha

(Mentor, Semester I B.A. English, 2023 Batch)

**Department of English**  
**SRM University Delhi-NCR**  
**MENTOR-MENTEE MINUTES OF MEETING**

**18<sup>th</sup> October, 2023**

A mentor-mentee meeting was conducted with the students of Batch 2021, Semester V on 18<sup>th</sup> October 2023 (Thursday) at 1:30 PM.

**Mentor-Mentee List:**

S.No.	Reg. Number	Name	Semester	Mentor
1	42321210001	Ajay	v	Dr. Mudasil
2	42321210002	Priya Kumari	v	Dr. Mudasil
3	42321210003	Tanu Tyagi	v	Dr. Mudasil
4	42321210004	Ananya Chauhan	v	Dr. Mudasil
5	42321210005	Khushi	v	Dr. Mudasil
6	42321210008	Satyam Mangla	v	Dr. Mudasil
7	42321210009	Harsh	v	Dr. Mudasil
8	42321210010	Kirti	v	Dr. Mudasil
9	42321210012	Ronit Rathee	v	Dr. Mudasil
10	42321210014	Shivam	v	Dr. Mudasil
11	42321210015	Shweta	v	Dr. Mudasil

**Mentees' Attendance:**

S.No.	Reg. Number	Name	Attendance
1	42321210001	Ajay	present
2	42321210002	Priya Kumari	present
3	42321210003	Tanu Tyagi	absent
4	42321210004	Ananya Chauhan	present
5	42321210005	Khushi	present
6	42321210008	Satyam Mangla	present
7	42321210009	Harsh	absent
8	42321210010	Kirti	absent
9	42321210012	Ronit Rathee	present
10	42321210014	Shivam	present
11	42321210015	Shweta	present

**Agenda:**

1. Academic concerns
2. Non-academic concerns pertaining to the university
3. Review upcoming deadlines for assignments, exams, and other academic requirements.



4. Highlight upcoming conferences, workshops, and events relevant to B.A. English students.
5. Ensure mentees are aware of library resources, research tools, and writing support.

**Discussion:**

1. Attendees introduced themselves, including mentors and mentees.
2. Dr. Mudasir provided a brief recap of the previous mentor-mentee meeting. The status of action items from the last meeting was discussed.
3. The requirement of a minimum of 75% attendance in all courses is informed to all the students.
4. Open discussion took place regarding areas where mentees sought specific guidance, with valuable suggestions and recommendations provided.
5. Upcoming conferences, workshops, and events relevant to B. A. English students were highlighted by Dr. Mudasir. Strategies for enhancing professional development within the field were discussed.
6. Mentees shared constructive feedback on the mentorship process which was addressed and facilitated an open discussion to ensure a positive mentorship experience.
7. Verbal feedback on classes and syllabus completion/coverage is taken.
8. The verbal feedback on the courses is satisfactory.
9. No grievances (academic or non-academic) are reported by any student.
10. There were no additional topics brought up by mentors or mentees.

**Adjournment:**

The mentor-mentee meeting with the above-mentioned students concluded at 2:30 PM.



Dr. Mudasir Rahman

(Mentor, Semester V. B. A. English, 2021 Batch)

**Department of English**  
**SRM University Delhi-NCR**

**MENTOR-MENTEE MINUTES OF MEETING**  
**M.A. ENGLISH – IIInd Year- SEMESTER III**

**6<sup>th</sup> November, 2023**

A mentor-mentee meeting was conducted with the students of Batch 2022, M.A. English, Semester III on 6<sup>th</sup> November 2023 (Monday) at 1:30 PM.

**Mentor-Mentee List:**

Sl. No	Registration No.	Name	Semester	Mentor
1	40322210001	Sakshi Swarup	Semester 3	Dr. Aditi Dev
2	40322210003	Navneet Kaur		
3	40322210004	Anurag Sharma		
4	40322210006	Gresha		
5	40322210007	Ridhi Jain		

**Mentees' Attendance:**

Sl. No	Registration No.	Name	Attendance
1	40322210001	Sakshi Swarup	Absent
2	40322210003	Navneet Kaur	Present
3	40322210004	Anurag Sharma	Present
4	40322210006	Gresha	Present
5	40322210007	Ridhi Jain	Present

**Agenda:**

1. Academic concerns
2. Non-academic concerns pertaining to the university
3. Review upcoming deadlines for assignments, exams, and other academic requirements.
4. Highlight upcoming conferences, workshops, and events relevant to MA English students.
5. Ensure mentees are aware of library resources, research tools, and writing support.

**Discussion:**

1. The mentor highlighted the expectations of the university and department from the students including discipline and participation of students in all departmental activities.
2. The requirement of a minimum of 75% attendance in all courses is informed to all the students.
3. Open discussion took place regarding areas where mentees sought specific guidance, with valuable suggestions and recommendations provided.
4. Upcoming conferences, workshops, and events relevant to MA English students were highlighted by the mentor.
5. The mentor provided guidance required by the mentor in employment-related processes
6. Mentees shared constructive feedback on the mentorship process which was addressed and facilitated an open discussion to ensure a positive mentorship experience.
7. Verbal feedback on classes and syllabus completion/coverage is taken.
8. The verbal feedback on the courses is satisfactory.
9. No grievances (academic or non-academic) are reported by any student.
10. There were no additional topics brought up by mentors or mentees.

**Adjournment:**

The mentor-mentee meeting with the above-mentioned students concluded at 2:30 PM.



Dr. Aditi Dev

(Mentor, Semester III M.A. English, 2022 Batch)

**Department of English  
SRM University Delhi-NCR**

**MENTOR-MENTEE MINUTES OF MEETING  
B.A. ENGLISH Hons. – II<sup>nd</sup> Year- SEMESTER III**

**17<sup>th</sup> October, 2022**

A mentor-mentee meeting was conducted with the students of Batch 2022, B.A. English, Semester III on 17<sup>th</sup> October 2022 (Monday) at 2:30 PM.

**Course – BA Hons. English**

**Batch – 2022 students**

**Semester – III**

**Mentor – Dr. Alka Vishwakarma**

**Mentor-Mentee List**

<b>Sl. No</b>	<b>Registration No.</b>	<b>Name</b>
<b>1</b>	42322210002	Gravin
<b>2</b>	42322210003	Sahil
<b>3</b>	42322210004	Muskan
<b>4</b>	42322210005	Tanu
<b>5</b>	42322210006	Bhavya Jain
<b>6</b>	42322210007	Pooja
<b>7</b>	42322210009	Bindu Sharma
<b>8</b>	42322210010	Shreya Bhateja
<b>9</b>	42322210014	R. Lakshmi Krishna
<b>10</b>	42322210016	Komal
<b>11</b>	42322210017	Gaurav
<b>12</b>	42322210018	S. Keerthana
<b>13</b>	42322210019	Sneha Verma
<b>14</b>	42322210021	Shreya Mangala
<b>15</b>	42322210022	Deepasha Saroha
<b>16</b>	42322210023	Vanisha Buttan

### Mentees' Attendance

Sl. No	Registration No.	Name	Attendance
1	42322210002	Gravin	Present
2	42322210003	Sahil	Present
3	42322210004	Muskan	Present
4	42322210005	Tanu	Present
5	42322210006	Bhavya Jain	Present
6	42322210007	Pooja	Present
7	42322210009	Bindu Sharma	Present
8	42322210010	Shreya Bhateja	Present
9	42322210014	R. Lakshmi Krishna	Present
10	42322210016	Komal	Present
11	42322210017	Gaurav	Present
12	42322210018	S. Keerthana	Absent
13	42322210019	Sneha Verma	Present
14	42322210021	Shreya Mangala	Present
15	42322210022	Deepasha Saroha	Present
16	42322210023	Vanisha Buttan	Present

#### Agenda:

1. Academic concerns regarding the syllabus and content availability in the library.
2. Non-academic concerns regarding co-curricular activities.
3. Discussion related to assignments and internal tests.
4. Highlight upcoming conferences, workshops, and events relevant to MA English students.

#### Discussion:

1. Individual updates on current courses and assignments.
2. Discussion of recent readings and class discussions.
3. Mentees shared constructive feedback on the mentorship process which was addressed and facilitated an open discussion to ensure a positive mentorship experience.
4. Review of any upcoming deadlines and expectations.
5. Brainstorming ideas for papers or projects.
6. Verbal feedback on classes and syllabus completion/coverage is taken.
7. The verbal feedback on the courses is satisfactory.
8. No grievances were reported by the students.
9. There were no additional topics brought up by mentors or mentees.

#### Adjournment:

The mentor-mentee meeting with the students concluded at 3:30 PM.



Dr. Alka Vishwakarma  
 (Mentor, Semester III B.A. English, 2022 Batch)



**Department of English**  
**SRM University Delhi-NCR**

**MENTOR-MENTEE MINUTES OF MEETING**  
**M.A. ENGLISH – I st Year- SEMESTER I**

**10<sup>th</sup> November, 2023**

A mentor-mentee meeting was conducted with the students of Batch 2023, M.A. English, Semester I on 10<sup>th</sup> November 2023 (Friday) at 1:30 PM.

**Mentor-Mentee List:**

Sl. No	Registration No.	Name	Semester	Mentor
1	40323210001	GAURAV S. ANTIL	Semester 1	Dr. Surabhi Chandan
2	40323210002	LOVELY		
3	40323210003	RIDDHI MUKHOPADHYAY		
4	40323210004	PRAGYA DAMANI		
5	40323210005	GUNJAN		
6	40323210006	SANIA KHATRI		
7	40323210007	NIKKI		

**Mentees' Attendance:**

Sl. No	Registration No.	Name	Attendance
1	40323210001	GAURAV SINGH ANTIL	Present
2	40323210002	LOVELY	Present
3	40323210003	RIDDHI MUKHOPADHYAY	Present
4	40323210004	PRAGYA DAMANI	Present
5	40323210005	GUNJAN	Present
6	40323210006	SANIA KHATRI	Present
7	40323210007	NIKKI	Present

**Agenda:**

1. Academic concerns
2. Non-academic concerns pertaining to the university

3. Review upcoming deadlines for assignments, exams, and other academic requirements.
4. Highlight upcoming conferences, workshops, and events relevant to MA English students.
5. Ensure mentees are aware of library resources, research tools, and writing support.

**Discussion:**

1. The mentor highlighted the expectations of the university and department from the students including discipline and participation of students in all departmental activities.
2. The requirement of a minimum of 75% attendance in all courses is informed to all the students.
3. Open discussion took place regarding areas where mentees sought specific guidance, with valuable suggestions and recommendations provided.
4. Upcoming conferences, workshops, and events relevant to MA English students were highlighted by the mentor.
5. The mentor provided guidance required by the mentor in employment-related processes
6. Mentees shared constructive feedback on the mentorship process which was addressed and facilitated an open discussion to ensure a positive mentorship experience.
7. Verbal feedback on classes and syllabus completion/coverage is taken.
8. The verbal feedback on the courses is satisfactory.
9. No grievances (academic or non-academic) are reported by any student.
10. There were no additional topics brought up by mentors or mentees.

**Adjournment:**

The mentor-mentee meeting with the above-mentioned students concluded at 2:30 PM.



Dr. Surabhi Chandan

(Mentor, Semester I M.A. English, 2023 Batch)

**Department of English**  
**SRM University Delhi-NCR**

**MENTOR-MENTEE MINUTES OF MEETING**  
**B.A. ENGLISH Hons. – II<sup>nd</sup> Year- SEMESTER IV**

**18<sup>th</sup> April, 2023**

A mentor-mentee meeting was conducted with the students of Batch 2022, B.A. English, Semester IV on 18<sup>th</sup> April 2023 (Tuesday) at 2:30 PM.

**Course – BA Hons. English**

**Batch – 2022 students**

**Semester – IV**

**Mentor – Dr. Alka Vishwakarma**

**Mentor-Mentee List**

Sl. No	Registration No.	Name
1	42322210002	Gravin
2	42322210003	Sahil
3	42322210004	Muskan
4	42322210005	Tanu
5	42322210006	Bhavya Jain
6	42322210007	Pooja
7	42322210009	Bindu Sharma
8	42322210010	Shreya Bhateja
9	42322210014	R. Lakshmi Krishna
10	42322210016	Komal
11	42322210017	Gaurav
12	42322210018	S. Keerthana
13	42322210019	Sneha Verma
14	42322210021	Shreya Mangala
15	42322210022	Deepasha Saroha
16	42322210023	Vanisha Buttan

### Mentees' Attendance

Sl. No	Registration No.	Name	Attendance
1	42322210002	Gravin	Present
2	42322210003	Sahil	Present
3	42322210004	Muskan	Present
4	42322210005	Tanu	Present
5	42322210006	Bhavya Jain	Present
6	42322210007	Pooja	Present
7	42322210009	Bindu Sharma	Present
8	42322210010	Shreya Bhateja	Present
9	42322210014	R. Lakshmi Krishna	Present
10	42322210016	Komal	Absent
11	42322210017	Gaurav	Present
12	42322210018	S. Keerthana	Absent
13	42322210019	Sneha Verma	Present
14	42322210021	Shreya Mangala	Present
15	42322210022	Deepasha Saroha	Present
16	42322210023	Vanisha Buttan	Present

#### Agenda:


1. Academic concerns regarding the syllabus completion and final exam.
2. Co-curricular activities.
3. Decision related to assignments and internal tests.
4. Organising orientation programmes and events relevant to BA English students.

#### Discussion:

1. Exploration of career options related to literature.
2. Discussion of internships, volunteering, and networking opportunities.
3. Providing and receiving feedback on past assignments.
4. Verbal feedback on classes and syllabus completion/coverage is taken.
5. Discussion of contemporary authors or movements.
6. Balancing coursework, reading, and personal projects.
7. The verbal feedback on the courses is satisfactory.
8. No grievances were reported by the students.

#### Adjournment:

The mentor-mentee meeting with the students concluded at 3:30 PM.

  
 Dr. Alka Vishwakarma  
 (Mentor, Semester III B.A. English, 2022 Batch)

**Department of English**  
**SRM University Delhi-NCR**

**MENTOR-MENTEE MINUTES OF MEETING**  
**M.A. ENGLISH – II<sup>nd</sup> Year- SEMESTER IV**

**19<sup>TH</sup> April, 2024**

A mentor-mentee meeting was conducted with the students of Batch 2022, M.A. English, Semester IV on 19<sup>th</sup> April 2024 (Wednesday) at 1:30 PM.

**Mentor-Mentee List:**

Sl. No	Registration No.	Name	Semester	Mentor
1	40322210001	Sakshi Swarup	Semester 3	Dr. Aditi Dev
2	40322210003	Navneet Kaur		
3	40322210004	Anurag Sharma		
4	40322210006	Gresha		
5	40322210007	Ridhi Jain		

**Mentees' Attendance:**

Sl. No	Registration No.	Name	Attendance
1	40322210001	Sakshi Swarup	Present
2	40322210003	Navneet Kaur	Present
3	40322210004	Anurag Sharma	Absent
4	40322210006	Gresha	Present
5	40322210007	Ridhi Jain	Present



**Agenda:**

1. Academic concerns
2. Non-academic concerns pertaining to the university
3. Review upcoming deadlines for assignments, exams, and other academic requirements.
4. Highlight upcoming conferences, workshops, and events relevant to MA English students.
5. Ensure mentees are aware of library resources, research tools, and writing support.

**Discussion:**

1. The mentor highlighted the expectations of the university and department from the students including discipline and participation of students in all departmental activities.
2. The requirement of a minimum of 75% attendance in all courses is informed to all the students.
3. Open discussion took place regarding areas where mentees sought specific guidance, with valuable suggestions and recommendations provided.
4. Upcoming conferences, workshops, and events relevant to MA English students were highlighted by the mentor.
5. The mentor provided guidance required by the mentor in employment-related processes
6. Mentees shared constructive feedback on the mentorship process which was addressed and facilitated an open discussion to ensure a positive mentorship experience.
7. Verbal feedback on classes and syllabus completion/coverage is taken.
8. The verbal feedback on the courses is satisfactory.
9. No grievances (academic or non-academic) are reported by any student.
10. There were no additional topics brought up by mentors or mentees.

**Adjournment:**

The mentor-mentee meeting with the above-mentioned students concluded at 2:30 PM.



Dr. Aditi Dev

(Mentor, Semester IV M.A. English, 2022 Batch)

**Department of English**  
**SRM University Delhi-NCR**  
**MENTOR-MENTEE MINUTES OF MEETING**

**22nd April, 2024**

A mentor-mentee meeting was conducted with the students of Batch 2021, Semester VI on 22nd April 2024 (Monday) at 1:30 PM.

**Mentor-Mentee List:**

S.No.	Reg. Number	Name	Semester	Mentor
1	42321210001	Ajay	VI	Dr. Mudasir
2	42321210002	Priya Kumari	VI	Dr. Mudasir
3	42321210003	Tanu Tyagi	VI	Dr. Mudasir
4	42321210004	Ananya Chauhan	VI	Dr. Mudasir
5	42321210005	Khushi	VI	Dr. Mudasir
6	42321210008	Satyam Mangla	VI	Dr. Mudasir
7	42321210009	Harsh	VI	Dr. Mudasir
8	42321210010	Kirti	VI	Dr. Mudasir
9	42321210012	Ronit Rathee	VI	Dr. Mudasir
10	42321210014	Shivam	VI	Dr. Mudasir
11	42321210015	Shweta	VI	Dr. Mudasir

**Mentees' Attendance:**

S.No.	Reg. Number	Name	Attendance
1	42321210001	Ajay	absent
2	42321210002	Priya Kumari	present
3	42321210003	Tanu Tyagi	present
4	42321210004	Ananya Chauhan	present
5	42321210005	Khushi	absent
6	42321210008	Satyam Mangla	present
7	42321210009	Harsh	present
8	42321210010	Kirti	present
9	42321210012	Ronit Rathee	absent
10	42321210014	Shivam	present
11	42321210015	Shweta	absent

**Agenda:**

1. Academic concerns
2. Non-academic concerns pertaining to the university
3. Review upcoming deadlines for assignments, exams, and other academic requirements.
4. Highlight upcoming conferences, workshops, and events relevant to B.A. English students.
5. Ensure mentees are aware of library resources, research tools, and writing support.

**Discussion:**

1. Introductory sessions by mentors and mentees.
2. The broad action items from the last meeting was discussed. Dr. Mudasir provided a brief recap of the previous mentor-mentee meeting.
3. It is informed to all the students that the requirement of a minimum of 75% attendance in all courses
4. Open discussion took place regarding areas where mentees sought specific guidance, with valuable suggestions and recommendations provided.
5. Counselling to enhance strategies for professional development within the field were discussed. Upcoming conferences, workshops, and events relevant to B. A. English students were highlighted by Dr. Mudasir.
6. Mentees shared constructive feedback on the mentorship process which was addressed and facilitated an open discussion to ensure a positive mentorship experience.
7. Verbal feedback on classes and syllabus completion/coverage is taken.
8. The verbal feedback on the courses is satisfactory.
9. No grievances (academic or non-academic) are reported by any student.
10. There were no additional topics brought up by mentors or mentees.

**Adjournment:**

The mentor-mentee meeting with the above-mentioned students concluded at 2:30 PM.



Dr. Mudasir Rahman  
(Mentor, Semester VI. B. A. English, 2021 Batch)

**Department of English**  
**SRM University Delhi-NCR**

**MENTOR-MENTEE MINUTES OF MEETING**

**3<sup>rd</sup> March 2024**

A mentor-mentee meeting was conducted with the students of Batch 2023, Semester I on 3<sup>rd</sup> March 2024 (Monday) at 2:30 PM.

**Mentor-Mentee List:**

S.No.	Reg. Number	Name	Semester	Mentor
1	42323210001	BHOOMEE VATS	1 <sup>st</sup>	Ms. Shikha
2	42323210002	AAYUSH KADYAN	1 <sup>st</sup>	Ms. Shikha
3	42323210003	CHIRAG	1 <sup>st</sup>	Ms. Shikha
4	42323210004	PRERNA	1 <sup>st</sup>	Ms. Shikha
5	42323210006	ABHI KHATRI	1 <sup>st</sup>	Ms. Shikha
6	42323210007	PARAMJEET SAROHA	1 <sup>st</sup>	Ms. Shikha
7	42323210008	TARUNA	1 <sup>st</sup>	Ms. Shikha
8	42323210009	SONIA	1 <sup>st</sup>	Ms. Shikha
9	42323210013	KHUSHI SHARMA	1 <sup>st</sup>	Ms. Shikha
10	42323210014	HARSHITA SHARMA	1 <sup>st</sup>	Ms. Shikha
11	42323210015	HANSA	1 <sup>st</sup>	Ms. Shikha
12	42323210016	DHAVAL	1 <sup>st</sup>	Ms. Shikha
13	42323210017	VANSHIKA SHARMA	1 <sup>st</sup>	Ms. Shikha
14	42323210018	NANDINI	1 <sup>st</sup>	Ms. Shikha
15	42323210019	TANISHA MAHAPTRA	1 <sup>st</sup>	Ms. Shikha
16	42323210020	ANJALI	1 <sup>st</sup>	Ms. Shikha
17	42323210021	JATIN	1 <sup>st</sup>	Ms. Shikha
18	42323210023	RIYA	1 <sup>st</sup>	Ms. Shikha
19	42323210024	VISHAL ANTIL	1 <sup>st</sup>	Ms. Shikha
20	42323210026	AYUSHI	1 <sup>st</sup>	Ms. Shikha
21	42323210027	HIMANSHI SHARMA	1 <sup>st</sup>	Ms. Shikha
22	42323210028	MANSI	1 <sup>st</sup>	Ms. Shikha
23	42323210029	DIKSHA	1 <sup>st</sup>	Ms. Shikha
24	42323210030	KASHISH	1 <sup>st</sup>	Ms. Shikha
25	42323210031	AKSHITA	1 <sup>st</sup>	Ms. Shikha
26	42323210033	KEVEN RAJORA	1 <sup>st</sup>	Ms. Shikha

**Mentees' Attendance:**

S.No.	Reg. Number	Name	Attendance
1	42323210001	BHOOMEE VATS	Present
2	42323210002	AAYUSH KADYAN	Present
3	42323210003	CHIRAG	Absent
4	42323210004	PRERNA	Absent
5	42323210006	ABHI KHATRI	Present
6	42323210007	PARAMJEET SAROHA	Present
7	42323210008	TARUNA	Present
8	42323210009	SONIA	Present
9	42323210013	KHUSHI SHARMA	Absent
10	42323210014	HARSHITA SHARMA	Present
11	42323210015	HANSA	Present
12	42323210016	DHAVAL	Present
13	42323210017	VANSHIKA SHARMA	Absent
14	42323210018	NANDINI	Absent
15	42323210019	TANISHA MAHAPTRA	Present
16	42323210020	ANJALI	Present
17	42323210021	JATIN	Present
18	42323210023	RIYA	Absent
19	42323210024	VISHAL ANTIL	Present
20	42323210026	AYUSHI	Absent
21	42323210027	HIMANSHI SHARMA	Present
22	42323210028	MANSI	Absent
23	42323210029	DIKSHA	Present
24	42323210030	KASHISH	Present
25	42323210031	AKSHITA	Absent
26	42323210033	KEVEN RAJORA	Present

**Agenda:**

1. Review of academic progress and challenges in coursework.
2. Awareness of university library resources and research tools.
3. Discussion on upcoming assignment and exam deadlines.
4. Highlight participation in literary workshops, conferences, and student events.
5. Introduction to career-building opportunities like internships and volunteering.
6. Encouragement of extracurricular involvement in English-related activities.
7. Promotion of mental health resources and well-being support services.

**Discussion:**

1. Discussed academic challenges and suggested peer support groups.
2. Emphasized using online databases; tutorial scheduled.



3. Reviewed upcoming deadlines; encouraged time management and study groups.
4. Promoted participation in literary workshops and events.
5. Talked about internships and volunteer opportunities.
6. Encouraged extracurricular involvement in clubs and societies.
7. Discussed stress management and introduced counseling services.
8. Collected student feedback on lectures and coursework.

**Adjournment:**

The mentor-mentee meeting with the above-mentioned students concluded at 3:30 PM.



Ms. Shikha

(Mentor, Semester I B.A. English, 2023 Batch)

**Department of English**  
**SRM University Delhi-NCR**

**MENTOR-MENTEE MINUTES OF MEETING**  
**M.A. ENGLISH – I st Year- SEMESTER II**

**12<sup>th</sup> March, 2024**

A mentor-mentee meeting was conducted with the students of Batch 2023, M.A. English, Semester II on 12<sup>th</sup> March 202 (Tuesday) at 1:30 PM.

**Mentor-Mentee List:**

Sl. No	Registration No.	Name	Semester	Mentor
1	40323210001	GAURAV S. ANTIL	Semester 1	Dr. Surabhi Chandan
2	40323210002	LOVELY		
3	40323210003	RIDDHI MUKHOPADHYAY		
4	40323210004	PRAGYA DAMANI		
5	40323210005	GUNJAN		
6	40323210006	SANIA KHATRI		
7	40323210007	NIKKI		

**Mentees' Attendance:**

Sl. No	Registration No.	Name	Attendance
1	40323210001	GAURAV SINGH ANTIL	Present
2	40323210002	LOVELY	Present
3	40323210003	RIDDHI MUKHOPADHYAY	Present
4	40323210004	PRAGYA DAMANI	Present
5	40323210005	GUNJAN	Present
6	40323210006	SANIA KHATRI	Present
7	40323210007	NIKKI	Present

**Agenda:**

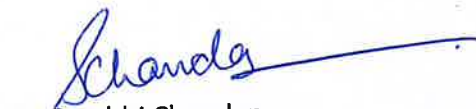
1. Academic concerns
2. Non-academic concerns pertaining to the university
3. Review upcoming deadlines for assignments, exams, and other academic requirements.
4. Highlight upcoming conferences, workshops, and events relevant to MA English students.
5. Ensure mentees are aware of library resources, research tools, and writing support.

**Discussion:**

1. The mentor highlighted the expectations of the university and department from the students including discipline and participation of students in all departmental activities.
2. The requirement of a minimum of 75% attendance in all courses is informed to all the students.
3. Open discussion took place regarding areas where mentees sought specific guidance, with valuable suggestions and recommendations provided.
4. Upcoming conferences, workshops, and events relevant to MA English students were highlighted by the mentor.
5. The mentor provided guidance required by the mentor in employment-related processes
6. Mentees shared constructive feedback on the mentorship process which was addressed and facilitated an open discussion to ensure a positive mentorship experience.
7. Verbal feedback on classes and syllabus completion/coverage is taken.
8. The verbal feedback on the courses is satisfactory.
9. No grievances (academic or non-academic) are reported by any student.
10. There were no additional topics brought up by mentors or mentees.

**Adjournment:**

The mentor-mentee meeting with the above-mentioned students concluded at 2:30 PM.



Dr. Surabhi Chandan  
(Mentor, Semester II M.A. English, 2023 Batch)







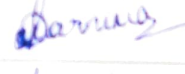

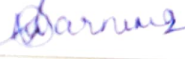
## DEPARTMENT OF FOOD TECHNOLOGY

B.Sc. (H) Food Technology, III<sup>rd</sup> YEAR, V<sup>th</sup> SEM

**A mentor-mentee meeting conducted on 21<sup>st</sup> November, 2023**

A meeting of the mentor-mentee of B.Sc. (H) Food Technology, 3<sup>rd</sup> year, 5<sup>th</sup> semester was held on **21<sup>st</sup> November, 2023** at 4:30 PM in room no 311B with the following faculty member and students regarding rules and regulation for smooth running of course and classes, scheme of examination, co-curricular activities and student counselling/progression etc.

**Class In-charge : Mr. Akash Kumar**

Student Reg. No	Student Name	Mentor Name	Mentor Signature	Remarks (if any)
43821210001	Eshaanya	Dr. Yogesh Kumar		on Medical
43821210002	Sameer	Dr. Yogesh Kumar		Satisfactory
43821210003	Akshit Chouhan	Dr. Yogesh Kumar		Satisfactory
43821210004	Yash Kumar	Mr. Akash Kumar		Satisfactory
43821210005	Parvesh Kumar	Mr. Akash Kumar		Satisfactory
43821210006	Rohan Muralidharan	Mr. Akash Kumar		Inactive
43821210007	Himanshu Dahiya	Ms. Swarnima Dey		Satisfactory
43821210008	Nancy	Ms. Swarnima Dey		Satisfactory
43821210009	Nishant Sharma	Ms. Swarnima Dey		Satisfactory

### Points Discussed in the meeting:

1. Feedback from students for the faculties.
2. Are students overall satisfied with the content delivery.
3. Student counselling
4. Student progression
5. Any other

  
Class In-charge

  
Dean (FS&H)

Mentor  
III  
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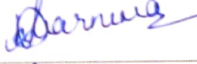
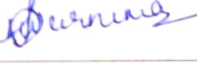
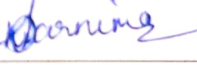
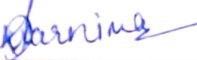
# DEPARTMENT OF FOOD TECHNOLOGY

B.Sc. (H) Food Technology, II<sup>nd</sup> YEAR, I<sup>st</sup> SEM

A mentor-mentee meeting conducted on 21<sup>st</sup> November, 2023

A meeting of the mentor-mentee of B.Sc. (H) Food Technology, 2<sup>nd</sup> year, 3<sup>rd</sup> semester was held on **21<sup>st</sup> November, 2023** at 4:00 PM in room no 311A with the following faculty member and students regarding rules and regulation for smooth running of course and classes, scheme of examination, co-curricular activities and student counselling/progression etc.

**Class In-charge : Ms. Swarnima Dey**

Student Reg. No	Student Name	Mentor Name	Mentor Signature	Remarks (if any)
43822210001	Priyanshi	Dr. Yogesh Kumar		Satisfactory
43822210003	Ryan Gill	Dr. Yogesh Kumar		Satisfactory
43822210004	Rachit	Mr. Akash Kumar		Satisfactory
43822210005	Udit Kushmalu	Mr. Akash Kumar		Satisfactory
43822210006	Shilpa	Mr. Akash Kumar		Satisfactory
43822210007	Sakshi Jaiswal	Ms. Swarnima Dey		Satisfactory
43822210008	Chandres	Ms. Swarnima Dey		Satisfactory
43822210009	Radhika	Ms. Swarnima Dey		Satisfactory
43822210011	Archi Mehta	Ms. Swarnima Dey		Satisfactory

## Points Discussed in the meeting:

1. Feedback from students for the faculties.
2. Are students overall satisfied with the content delivery.
3. Student counselling
4. Student progression
5. Any other



Class In-charge



Dean (FS&H)









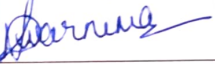
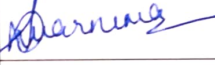
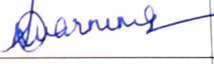
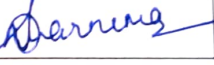

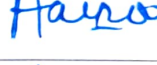





# DEPARTMENT OF FOOD TECHNOLOGY

B.Sc. (H) Food Technology, 1<sup>st</sup> YEAR, 1<sup>st</sup> SEM

A mentor-mentee meeting conducted on 21<sup>st</sup> November, 2023

A meeting of the mentor-mentee of B.Sc. (H) Food Technology, 1<sup>st</sup> year, 1<sup>st</sup> semester was held on 21<sup>st</sup> November, 2023 at 3:30 PM in room no 218 with the following faculty member and students regarding rules and regulation for smooth running of course and classes, scheme of examination, co-curricular activities and student counselling/progression etc.

**Class In-charge : Ms. Aarzoo Jangra**

Student Reg. No	Student Name	Mentor Name	Mentor Signature	Remarks (if any)
43823210001	OJASVI	Dr. Yogesh Kumar		Satisfactory
43823210002	MAYANK SHARMA	Dr. Yogesh Kumar		Satisfactory
43823210003	MEHUL DAHIYA	Dr. Yogesh Kumar		Satisfactory
43823210004	TANSIH KHATRI	Mr. Akash Kumar		Satisfactory
43823210005	SANIA CHAWLA	Mr. Akash Kumar		Satisfactory
43823210006	MOKESH PAL	Mr. Akash Kumar		Satisfactory
43823210007	VAISHNAVI	Ms. Swarnima Dey		Satisfactory
43823210008	KUSHMITA	Ms. Swarnima Dey		Satisfactory
43823210009	RAKSHIT ARORA	Ms. Swarnima Dey		Satisfactory
43823210010	PRIYANSHI GOEL	Ms. Swarnima Dey		Satisfactory
43823210011	HARSHIT	Ms. Aarzoo Jangra		Satisfactory
43823210012	HIMANI	Ms. Aarzoo Jangra		Satisfactory
43823210013	RASHI NAGPAL	Ms. Aarzoo Jangra		Satisfactory
43823210014	SHIVANI SHARMA	Ms. Aarzoo Jangra		Satisfactory
43823210015	SNEHA	Ms. Aarzoo Jangra		Satisfactory
43823210016	RISHU	Ms. Aarzoo Jangra		Satisfactory
43823210017	SAHIL	Ms. Aarzoo Jangra		Satisfactory

**Points Discussed in the meeting:**

1. **Feedback from students for the faculties.**
2. **Are students overall satisfied with the content delivery.**
3. **Student counselling**
4. **Student progression**
5. **Any other**



**Class In-charge**



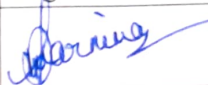

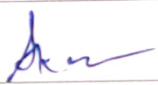


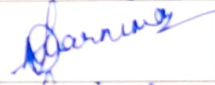
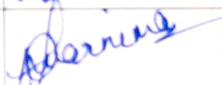
**Dean (FS&H)**

**DEPARTMENT OF FOOD TECHNOLOGY**  
**B.Sc. (H) Food Technology, III<sup>rd</sup> YEAR, VI<sup>th</sup> SEM**

**A mentor-mentee meeting conducted on 09<sup>th</sup> May, 2024**

A meeting of the mentor-mentee of B.Sc. (H) Food Technology, 3<sup>rd</sup> year, 6<sup>th</sup> semester was held on **09<sup>th</sup> May, 2024** at 9:30 AM in room no 311B with the following faculty member and students regarding rules and regulation for smooth running of course and classes, scheme of examination, co-curricular activities and student counselling/progression etc.

**Class In-charge : Mr. Akash Kumar**

Student Reg. No	Student Name	Mentor Name	Mentor Signature	Remarks (if any)
43821210002	Sameer	Ms. Swarnima Dey		Satisfactory
43821210003	Akshit	Dr. Yogesh Kumar		Satisfactory
43821210004	Yash Kumar	Mr. Akash Kumar		Satisfactory
43821210005	Parvesh Kumar	Mr. Akash Kumar		Satisfactory
43821210007	Himanshu	Dr. Yogesh Kumar		Satisfactory
43821210008	Nancy	Ms. Swarnima Dey		Satisfactory
43821210009	Nishant Sharma	Ms. Swarnima Dey		Satisfactory

**Points Discussed in the meeting:**

- 1. Feedback from students for the faculties.**
- 2. Are students overall satisfied with the content delivery.**
- 3. Student counselling**
- 4. Student progression**
- 5. Any other**



**Class In-charge**




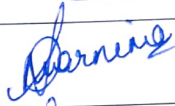
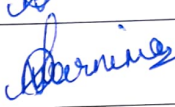



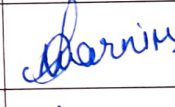


**Dean (FS&H)**

**DEPARTMENT OF FOOD TECHNOLOGY**  
**B.Sc. (H) Food Technology, II<sup>nd</sup> YEAR, IV<sup>th</sup> SEM**

**A mentor-mentee meeting conducted on 09<sup>th</sup> May, 2024**

A meeting of the mentor-mentee of B.Sc. (H) Food Technology, 2<sup>nd</sup> year, 4<sup>th</sup> semester was held on **09<sup>th</sup> May, 2024** at 10:15 AM in room no 311A with the following faculty member and students regarding rules and regulation for smooth running of course and classes, scheme of examination, co-curricular activities and student counselling/progression etc.

**Class In-charge : Dr. Yogesh Kumar**

Student Reg. No	Student Name	Mentor Name	Mentor Signature	Remarks (if any)
43822210001	Priyanshi	Dr. Yogesh Kumar		Satisfactory
43822210003	Ryan Gill	Ms. Swarnima Dey		Satisfactory
43822210004	Rachit	Ms. Swarnima Dey		Satisfactory
43822210005	Udit Kushmalu	Mr. Akash Kumar		Satisfactory
43822210006	Shilpa	Dr. Yogesh Kumar		Satisfactory
43822210007	Sakshi Jaiswal	Dr. Yogesh Kumar		Satisfactory
43822210008	Chandres	Ms. Swarnima Dey		Satisfactory
43822210009	Radhika	Mr. Akash Kumar		Satisfactory
43822210011	Archi Mehta	Mr. Akash Kumar		Satisfactory

**Points Discussed in the meeting:**

1. Feedback from students for the faculties.
2. Are students overall satisfied with the content delivery.
3. Student counselling
4. Student progression
5. Any other



**Class In-charge**



**Dean (FS&H)**




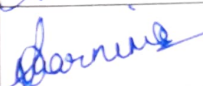
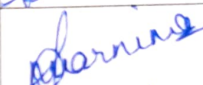

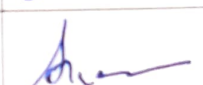
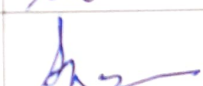
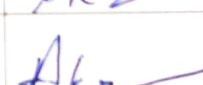
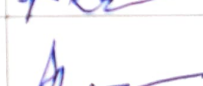
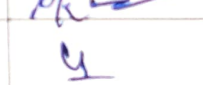




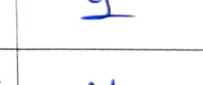
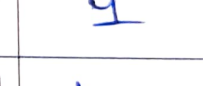


# DEPARTMENT OF FOOD TECHNOLOGY

B.Sc. (H) Food Technology, I<sup>st</sup> YEAR, II<sup>nd</sup> SEM

A mentor-mentee meeting conducted on 09<sup>th</sup> May, 2024

A meeting of the mentor-mentee of B.Sc. (H) Food Technology, 1<sup>st</sup> year, 2<sup>nd</sup> semester was held on 09<sup>th</sup> May, 2024 at 10:30 AM in room no 218 with the following faculty member and students regarding rules and regulation for smooth running of course and classes, scheme of examination, co-curricular activities and student counselling/progression etc.

**Class In-charge : Ms. Swarnima Dey**

Student Reg. No	Student Name	Mentor Name	Mentor Signature	Remarks (if any)
43823210001	OJASVI	Ms. Swarnima Dey		Satisfactory
43823210002	MAYANK SHARMA	Ms. Swarnima Dey		Satisfactory
43823210003	MEHUL DAHIYA	Ms. Swarnima Dey		Satisfactory
43823210004	TANSIH KHATRI	Ms. Swarnima Dey		Satisfactory
43823210005	SANIA CHAWLA	Mr. Akash Kumar		Satisfactory
43823210006	MOKESH PAL	Mr. Akash Kumar		Satisfactory
43823210007	VAISHNAVI	Mr. Akash Kumar		Satisfactory
43823210008	KUSHMITA	Mr. Akash Kumar		Satisfactory
43823210009	RAKSHIT ARORA	Dr. Yogesh Kumar		Satisfactory
43823210010	PRIYANSHI GOEL	Dr. Yogesh Kumar		Satisfactory
43823210011	HARSHIT	Dr. Yogesh Kumar		Satisfactory
43823210012	HIMANI	Dr. Yogesh Kumar		Satisfactory
43823210013	RASHI NAGPAL	Dr. Yogesh Kumar		Satisfactory
43823210014	SHIVANI SHARMA	Dr. Yogesh Kumar		Satisfactory
43823210015	SNEHA	Dr. Yogesh Kumar		Satisfactory
43823210016	RISHU	Dr. Yogesh Kumar		Satisfactory
43823210017	SAHIL	Dr. Yogesh Kumar		Satisfactory



**Points Discussed in the meeting:**

1. Feedback from students for the faculties.
2. Are students overall satisfied with the content delivery.
3. Student counselling
4. Student progression
5. Any other



**Class In-charge**



**Dean (FS&H)**



### 2.3.3 Mentor Mentee List

The details of mentor-mentee for the Department of Physics for the academic year 2023-24

Mentee			Mentor
	Registration No.	Name	Dr. Md. Ahamad
B.Sc. (H) Physics			
1 <sup>st</sup> Year	43223210001	Gaurav Kumar	
	43223210002	Somudip Sen	
	43223210003	Somya Kansal	
2 <sup>nd</sup> Year	43222210002	PRANAMIKA KALITA	
3 <sup>rd</sup> Year	43221210001	HARSH DEV	
	43221210002	Shubham .	
	43221210003	NAVEEN .	
	43221210004	Anjali Antil	
	43221210005	JATIN	
	43221210006	RHITVIK JHALANI	
M.Sc. Physics			
1 <sup>st</sup> Year	40423210001	Sahil Kumar	
2 <sup>nd</sup> Year	40422210001	PRACHI BHANWALA	
	40422210002	MUSKAN	

Head  
Department of Physics  
SRM University Delhi-NCR, Sonipat

## SRM UNIVERSITY DELHI-NCR, SONEPAT

Established under Haryana Private Universities Act 2006 as amended by Act no.8 of 2013 and recognized by UGC u/s 2(f) of UGC Act, 1956

39, Rajiv Gandhi Education City, Delhi-NCR, Sonapat-131029, Haryana (India)  
Tel : 0130-2203700-01 | Tollfree : 1800 180 1216 | Website : [www.srmuniversity.ac.in](http://www.srmuniversity.ac.in)

Date: 18/10/2022

## Minutes of Meeting

**Department: Physics**


**Name of Mentor: Dr. Md Ahamad Mohiddon**

**Agenda(s):**

1. Syllabus covered and subject teaching
2. Attendance issues
3. Assignment given and evaluated
4. Teaching language and book resources
5. Innovation project and CIIE

S. No.	Agenda Discussed	Action Taken	Remark
1	Syllabus Covered and subject teaching	50% of syllabus is covered in almost all subjects of different programme and for courses where student asked for revision are informed to respective subject faculties.	Required syllabus is found covered in all courses
2	Attendance of the students and online teaching issues	Network issues related to webex and other online resources were discussed	All courses are delivered online classes over webex
3	Assignment given and evaluated	In almost all courses, one assignment for every unit is given and faculties are advised to return the evaluated assignments within two weeks of the submission.	85% courses in all programe have given assignments
4	Teaching language and online book resources	All faculties are advised to use English for delivering the courses.	few faculties are using Hindi while delivering the classes
5	Innovation Project and CIIE	Students are advised to participate in the live project of their interest and importance of CIIE was introduced to all students.	.

  
**Head of Department**  
 Head  
 Department of Physics  
 SRM University Delhi-NCR, Sonipat

  
 Signature of Mentor



**SRM**  
UNIVERSITY  
DELHI-NCR, SONIPAT

Date: 15/11/2022

## Minutes of Meeting

**Department: Physics**

**Name of Mentor: Dr. Md Ahamad Mohiddon**

**Agenda(s):**

1. Syllabus covered and subject teaching
2. Attendance status
3. Assignment given and evaluated
4. Fee issue related
5. Live project Status

S. No.	Agenda Discussed	Action Taken	Remark
1	Syllabus Covered and subject teaching	100% of syllabus is covered in almost all subjects of different programme and for courses where student asked for revision are informed to respective subject faculties.	Required syllabus is found covered in all courses
2	Attendance of the students	75% attendance mandatory for eligibility of end semester examinations	Satisfactory
3	Assignment given and evaluated	In almost all courses, three assignment for every unit is given and faculties are advised to return the evaluated assignments within two weeks of the submission.	100% courses in all programme have given assignments
4	Fee issues related	Students are advised to submit the total fee before 20.12.22	60% Fee pending is reported
5	Live Project and CIIE	Students are advised to participate in the live project of their interest and importance of CIIE was introduced to all students.	

**Head of Department**

**Department of Physics**

**SRM University Delhi-NCR, Sonipat**

**Signature of Mentor**





**SRM**  
UNIVERSITY  
DELHI-NCR, SONEPAT

**Department of Psychology**

**Minutes of Meeting of Mentors and Mentees**

**Dated: 21 November 2023**

**Name of the Mentor: Ms. Dipti Rana**

**Agenda(s) Discussed:**

1. To discuss a host of issues ranging from academics to issues concerning their personal safety and wellbeing.
2. To talk about their problems concerning their understanding of different topics, availability of study materials both in Hindi as well as English and their difficulties, if any, in preparing for the examination.
3. To analyze overall academic performance of the students

**Action Taken:**

1. On the basis of the feedback from the mentees suitable suggestions were given to each one of them so as to overcome their problems.
2. All the students were advised to follow carefully class notes and readings material provided by the faculties.
3. They were also suggested to build creative networks with themselves and have fruitful social interaction with friends and relatives for the overall development of their personalities as well as effective management of stress. The following students participated in the discussion is compiled in the attached other file.

  
**Programme Coordinator**  
**Dr. Anuradha**

  
**Mentor**  
**Ms. Dipti Rana**





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UNIVERSITY  
DELHI-NCR, SONEPAT

### **Minutes of Meeting of Mentors and Mentees**

**Dated: 16 May 2024**


**Name of the Mentor: Ms. Dipti Rana**

#### **Agenda(s) Discussed:**

4. To discuss a host of issues ranging from academics to issues concerning their personal safety and wellbeing.
5. to talk about their problems concerning their understanding of different topics, availability of study materials both in Hindi as well as English and their difficulties, if any, in preparing for the examination.
6. To analyze overall academic performance of the students

#### **Action Taken:**

4. On the basis of the feedback from the mentees suitable suggestions were given to each one of them so as to overcome their problems.
5. All the students were advised to follow carefully class notes and readings material provided by the faculties.
6. They were also suggested to build creative networks with themselves and have fruitful social interaction with friends and relatives for the overall development of their personalities as well as effective management of stress. The following students participated in the discussion is compiled in the attached other file.

  
**Programme Coordinator**  
**Dr. Anuradha**

  
**Mentor:**  
**Ms. Dipti Rana**

## Minutes of Meeting

**Department: Psychology**

**Name of Mentor: Ms. Dipti Rana**

**Date: 18/10/2023**

**Agenda(s):**

1. Discussion about the syllabus covered
2. Attendance
3. Extra-curricular activities
4. Library visits
5. Students' Club
6. Innovations in projects

S. No.	Agenda Discussed	Action Taken	Remark
1.	Syllabus covered	Students were asked about the progress of syllabus for each course	Doubts of the students were cleared and were motivated
2	Attendance	Students were motivated to attend the classes on regular basis keeping in mind the 75% criteria	Students were motivated
3	Extra-curricular activities	Students were encouraged to take active part in extra-curricular activities.	Importance of extra-curricular activities was shared and students were motivated
4	Library visits	Students were motivated to make regular visits to library	Motivated to make good use of library and do quality study
5	Students' Club	Students were motivated to take active part in students' club and come up with new and innovative ideas for the activities to be conducted in the club	Students encouraged to spread awareness about creating clubs and take active part in it.
6	Innovations in projects	A brainstorming session was conducted with the students to make them go out of the box for designing innovative projects for Political Science.	Students were motivated.

  
**Programme Coordinator**

  
**Signature of Mentor**



**SRM**  
UNIVERSITY  
DELHI-NCR, SONEPAT

**List of Mentors and Mentees**

**Name of the Mentor: Ms. Dipti Rana**

Registration No.	Name of the Mentee	Semester
43122210032	Pritika	IV
43122210033	Hitesh	IV
43122210034	Mohd. Yunus	IV
43122210035	Anshul	IV
43122210036	Harshit	IV
43122210037	Preeti	IV

**Department of Psychology**

**List of Mentor and Mentee**

**Name of the Mentor: Ms. Dipti Rana**

<b>Registration No.</b>	<b>Name of the Mentee</b>	<b>Semester</b>
43123210037	Harshita	II
43123210038	Dhruv	II
43123210039	Ekta	II
43123210040	Suhani	II
43123210041	Purva	II
43123210042	Harsh	II
43123210043	Prachi Rana	II
43123210044	Aditi	II



**Minutes of Meeting**

**Department: Psychology**

**Date: 28/4/2024**

**Name of Mentor: Dr. Anuradha**

**Agenda(s):**

1. Discussion about the syllabus covered
2. Attendance
3. Extra-curricular activities
4. Library visits
5. Students' Club
6. Innovations in projects

S. No.	Agenda Discussed	Action Taken	Remark
1.	Syllabus covered	Students were asked about the progress of syllabus for each course	Doubts of the students were cleared and were motivated
2	Attendance	Students were motivated to attend the classes on regular basis keeping in mind the 75% criteria	Students were motivated
3	Extra-curricular activities	Students were encouraged to take active part in extra-curricular activities.	Importance of extra-curricular activities was shared and students were motivated
4	Library visits	Students were motivated to make regular visits to library	Motivated to make good use of library and do quality study
5	Students' Club	Students were motivated to take active part in students' club and come up with new and innovative ideas for the activities to be conducted in the club	Students encouraged to spread awareness about creating clubs and take active part in it.
6	Innovations in projects	A brainstorming session was conducted with the students to make them go out of the box for designing innovative projects for Political Science.	Students were motivated.

**Programme Coordinator**

**Signature of Mentor**



## Minutes of Meeting

**Department: Psychology**  
**Name of Mentor: Dr. Anuradha**  
**Date: 21/3/2024**

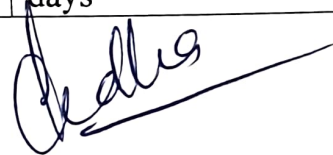
### **Agenda(s):**

1. Air conditioner problem in the class
2. Indiscipline in class by some student/s
3. Extra-curricular activities
4. Library visits
5. Over head projector

S. No.	Agenda Discussed	Action Taken	Remark
1.	Air conditioner problem in the class	Matter was reported to the electrician	Repaired within two days
2	Indiscipline in class by some student/s	Students were motivated to attend the classes on regular basis keeping in mind the 75% criteria	Students were motivated
3	Extra-curricular activities	Students were encouraged to take active part in extra-curricular activities.	Importance of extra-curricular activities was shared and students were motivated
4	Library visits	Students were motivated to make regular visits to library	Motivated to make good use of library and do quality study
5	Over head projector	Matter was reported to the IT department	Recovered within two days



**Head of Department**



**Signature of Mentor**

## Minutes of Meeting

**Department: Psychology**

**Name of Mentor: Dr. Anuradha**


**Date: 8.04.2024**

**Agenda(s):**

1. Examination Stress
2. Indiscipline in class by some student/s
3. Extra-curricular activities
4. Library visits
5. Overhead Projector

S. No.	Agenda Discussed	Action Taken	Remark
1.	Examination Stress	Students were given counseling session regarding examination stress	Students showed positive response
2	Indiscipline in class by some student/s	Students were motivated to attend the classes on regular basis keeping in mind the 75% criteria	Students were motivated
3	Extra-curricular activities	Students were encouraged to take active part in extra-curricular activities.	Importance of extra-curricular activities was shared and students were motivated
4	Library visits	Students were motivated to make regular visits to library	Motivated to make good use of library and do quality study
5	Over head projector	Matter was reported to the IT department	Recovered within two days

  
**Head of Department**

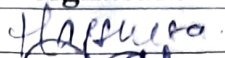


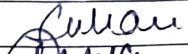
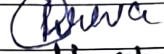



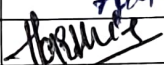
  
**Signature of Mentor**

## Attendance List

Reg. No.	Name of the Mentees	Signature
43122210032	Pritika	Pritika
43122210033	Hitesh	Hitesh
43122210034	Mohd. Yunus	Mohd. Yunus
43122210035	Anshul	Anshul
43122210036	Harshit	Harshit
43122210037	Preeti	Preeti
43122210038	Khushboo	Khushboo
43122210039	Muskan	Muskan
43122210040	Bhavya	Bhavya
43122210041	Radhika	Radhika

*Radhika*

## Attendance List

Reg. no.	Name of mentees	Signature
43123210037	Harshita	
43123210038	Dhruv	
43123210039	Ekta	
43123210040	Suhani	
43123210041	Purva	
43123210042	Harsh	
43123210043	Prachi Rana	
43123210044	Aditi	
43123210037	Harshita	





Date: 08/03/2024

### Minutes of Meeting

**Department: Psychology**

**Name of Mentor: Dr. Anuradha**

**Agenda(s):**

1. Discussion about the syllabus covered
2. Attendance
3. Extra-curricular activities
4. Library visits
5. Students' Club
6. Innovations in projects

S. No.	Agenda Discussed	Action Taken	Remark
1.	Syllabus covered	Students were asked about the progress of syllabus for each course	Doubts of the students were cleared and were motivated
2	Attendance	Students were motivated to attend the classes on regular basis keeping in mind the 75% criteria	Students were motivated
3	Extra-curricular activities	Students were encouraged to take active part in extra-curricular activities.	Importance of extra-curricular activities was shared and students were motivated
4	Library visits	Students were motivated to make regular visits to library	Motivated to make good use of library and do quality study
5	Students' Club	Students were motivated to take active part in students' club and come up with new and innovative ideas for the activities to be conducted in the club	Students encouraged to spread awareness about creating clubs and take active part in it.
6	Innovations in projects	A brainstorming session was conducted with the students to make them go out of the box for designing innovative projects for Political Science.	Students were motivated.

  
Head of Department

  
Signature of Mentor





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UNIVERSITY  
DELHI-NCR, SONEPAT

Date: 12/04/2024

## Minutes of Meeting

**Department: Psychology**

**Name of Mentor: Dr. Anuradha**

**Agenda(s):**

1. Water cooler problem
2. Attendance
3. Activities at departmental level
4. Bus problem

S. No.	Agenda Discussed	Action Taken	Remark
1.	Water cooler problem	Complaint was filed to the electrician	Problem was sorted out within one day
2	Attendance	Students were motivated to attend the classes on regular basis keeping in mind the 75% criteria	Students were motivated
3	Activities at departmental level	Students were encouraged to organize activities at departmental level	System was designed to streamline the process of getting permission from University Authorities
4	Bus problem	Complaint was filed with Transport Incharge	Issue was sorted out within two days

**Head of Department**

**Signature of Mentor**



Date: 14/05/2024

## Minutes of Meeting

**Department: Psychology**

**Name of Mentor: Dr. Anuradha**

**Agenda(s):**

1. Books in Library
2. Breaking of furniture
3. Disputes among the students
4. Library visits

S. No.	Agenda Discussed	Action Taken	Remark
1.	Books in Library	More books were purchased in the library	
2	Breaking of Furniture	Maintenance office was reported immediately	New furniture was put in place within two days
3	Disputes among the students	Students were counseled regarding the erupting of disputes and resolution of all such disputes.	All disputes were resolved
4	Library visits	Students were motivated to make regular visits to library	Motivated to make good use of library and do quality study

**Head of Department**

**Signature of Mentor**



## Attendance List

**Name of the Mentor: Dr. Anuradha**

Reg. No.	Name of the Mentees
43122210032	Pritika
43122210033	Hitesh
43122210034	Mohd. Yunus
43122210035	Anshul
43122210036	Harshit
43122210037	Preeti
43122210038	Khushboo
43122210039	Muskan
43122210040	Bhavya
43122210041	Radhika

**Signature of Mentor:**



**SRM**  
UNIVERSITY  
DELHI-NCR, SONEPAT

## Attendance Sheet

**Name of the Mentor: Dr. Anuradha**

Reg. No.	Name of the Mentees	Signature
43122210032	Pritika	Pritika
43122210033	Hitesh	Hitesh
43122210034	Mohd. Yunus	Mohd. Yunus
43122210035	Anshul	Anshul
43122210036	Harshit	Harshit
43122210037	Preeti	Preeti
43122210038	Khushboo	Khushboo
43122210039	Muskan	Muskan
43122210040	Bhavya	Bhavya
43122210041	Radhika	Radhika

  
Signature of Mentor



Date: 15/09/2023

## Minutes of Meeting

**Department: Psychology**

**Name of Mentor: Ms. Dipti Rana**

**Agenda(s):**

1. Discussion about the syllabus covered
2. Attendance
3. Extra-curricular activities
4. Library visits
5. Students' Club
6. Innovations in projects

S. No.	Agenda Discussed	Action Taken	Remark
1.	Syllabus covered	Students were asked about the progress of syllabus for each course	Doubts of the students were cleared and were motivated
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6	Innovations in projects	A brainstorming session was conducted with the students to make them go out of the box for designing innovative projects for Political Science.	Students were motivated.

**Head of Department**

**Signature of Mentor**





Date: 04/10/2023

## Minutes of Meeting

**Department: Psychology**

**Name of Mentor: Ms. Dipti Rana**

**Agenda(s):**

1. Air conditioner problem in the class
2. Indiscipline in class by some student/s
3. Extra-curricular activities
4. Library visits
5. Over head projector

S. No.	Agenda Discussed	Action Taken	Remark
1.	Air conditioner problem in the class	Matter was reported to the electrician	Fixed within a day
2	Indiscipline in class by some student/s	Students were motivated to attend the classes on regular basis keeping in mind the 75% criteria	Students were motivated
3	Extra-curricular activities	Students were encouraged to take active part in extra-curricular activities.	Importance of extra-curricular activities was shared and students were motivated
4	Library visits	Students were motivated to make regular visits to library	Motivated to make good use of library and do quality study
5	Over head projector	Matter was reported to the IT department	Recovered same day

  
Head of Department

  
Signature of Mentor



Date: 09/11/2023

## Minutes of Meeting

**Department: Psychology**

**Name of Mentor: Ms. Dipti Rana**

**Agenda(s):**

1. Examination Stress
2. Indiscipline in class by some student/s
3. Extra-curricular activities
4. Library visits
5. Over head projector

S. No.	Agenda Discussed	Action Taken	Remark
1.	Examination Stress	Students were given counseling session regarding examination stress	Students showed positive response
2	Indiscipline in class by some student/s	Students were motivated to attend the classes on regular basis keeping in mind the 75% criteria	Students were motivated
3	Extra-curricular activities	Students were encouraged to take active part in extra-curricular activities.	Importance of extra-curricular activities was shared and students were motivated
4	Library visits	Students were motivated to make regular visits to library	Motivated to make good use of library and do quality study
5	Over head projector	Matter was reported to the IT department	Recovered within two days

  
**Head of Department**

**Signature of Mentor**  




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DELHI-NCR, SONEPAT

### ATTENDANCE LIST

**Name of the Mentor: Ms. Dipti Rana**

Reg. no.	Name of mentees
43123210037	Harshita
43123210038	Dhruv
43123210039	Ekta
43123210040	Suhani
43123210041	Purva
43123210042	Harsh
43123210043	Prachi Rana
43123210044	Aditi
43123210037	Harshita

**Signature of the mentor:**



**SRM**  
UNIVERSITY  
DELHI-NCR, SONEPAT

### ATTENDANCE SHEET

Name of the mentor: Ms. Dipti Rana

Reg. no.	Name of mentees	Signature
43123210037	Harshita	Harshita
43123210038	Dhruv	Dhruv
43123210039	Ekta	Ekta
43123210040	Suhani	Suhani
43123210041	Purva	Purva
43123210042	Harsh	Harsh
43123210043	Prachi Rana	Prachi Rana
43123210044	Aditi	Aditi
43123210037	Harshita	Harshita

Signature of the mentor: